



OAKLEY & DEANE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 12TH JANUARY 2017

Present: Mrs. Blackman (Chairman), Mrs. Bettridge, Mr. Bullions, Mr. Ellison, Mr. Hewitt, Mr. Hooker, Dr. Johnstone, Mr. Parry.

1. Apologies for Absence

Apologies were received from Mrs. Gavin, Mr. Law and Ms. Tofts, and from Mrs. Taylor (Borough Councillor).

At this point, due to the inclement weather the Chairman requested that the agenda be changed to cover the most urgent items first, in case it became necessary for the meeting to finish early allowing members to get home safely. All members agreed.

2. Resignation of Parish Councillor

Mrs. Blackman informed members that Mr. Johnson had tendered his resignation from the Parish Council effective immediately. Mrs. Blackman thanked Mr. Johnson for his hard work during his time as a Parish Councillor. The clerk has advised Basingstoke and Deane Borough Council of the vacancy and has advertised it on notice boards. If no election is requested by 30th January, the Parish has the opportunity to co-opt to fill the vacancy.

3. Co-option of Parish Councillor

Mrs. Bettridge proposed that Mrs. Foster-Key be co-opted as a Parish Councillor to fill the vacancy left when Mr. Hall resigned. Mrs. Foster-Key has been an Oakley resident for more than 40 years, has been involved with Venture scouts and does voluntary work at the Hospice shop in Overton. Mr. Ellison seconded the proposal, and all members agreed and welcomed Mrs. Foster-Key to the Parish Council.

4. Precept

Mrs. Blackman had distributed the proposals for the Precept prior to the meeting. Mr. Hooker commented that the Parish needed to explain to residents why an above-inflation rise was being requested. Mr. Ellison stated that the Parish had always maintained an increase of approximately 2% as they had anticipated a cap on the precept would be introduced at some time. He proposed a rise of 3% which is just under 2p per week for a Band D household. This would produce a Precept of £82,160.00. Mrs. Blackman proposed that a request for a Precept of £82,160.00 be made and Mr. Ellison seconded, and all members agreed.

5. Minutes of the meeting held on 8th December

The minutes of the meeting held on 8th December, having been previously distributed to all members, were agreed to be an accurate record of the meeting and the Chairman signed the minutes.

9. Annual Parish Meeting

The clerk informed members that the Annual Parish Meeting had to be held in April, and that only the 26th and 27th did not clash with any other meetings. She had booked the Junior School hall for 26th April but had then been advised that the secretary was off sick until February and no bookings would be confirmed until she returned to work. The clerk had provisionally booked St Leonards for the 26th and will advise which venue will be used at the February meeting. She asked for ideas for speakers at the meeting, and so far members have identified Matthew Evans from BDBC Planning, Anna McNair Scott (County Councillor), Kit Malthouse MP, PCSO Andy Jones and a representative from the Jane Austen Society to talk about the bi-centenary celebrations. Members were asked to let the clerk know of any other speakers to invite.

10. Working Party Reports

Finance

Approval of payments: it was proposed by Mr. Ellison and seconded by Mr. Parry, and agreed by all members, that the following payments be approved:

Payee	Amount	Service	Status
S W Contract Services	864.00	Pond clearance and work to trees	Paid
EE and T Mobile	17.95	Clerk mobile phone	Paid
HMRC	462.65	December Contributions	Paid
Martin Bastick	355.00	December Handyman Hours	Unpaid
Evolution Skate Parks	1407.07	Repairs to skate park equipment	Unpaid
Larkstel	1947.00	Grounds Maintenance	Unpaid
BDBC	304.50	Grounds Maintenance	Unpaid
Just Salt Ltd	47.70	Water softener salt for NF and PH	Unpaid
Eden Landscape Design	2340.00	Work at Hill Road	Unpaid
Oakley Methodist Church	97.50	Donation from Carols at the Pond	Unpaid
Jolly Olly's	97.50	Donation from Carols at the Pond	Unpaid
Vision Signs	303.60	Plaques for PH and Notice boards, and Dog signs	unpaid
T Harrington	147.92	December Cleaning	Unpaid

Sports and Play Areas

The working party report had been circulated to members prior to the meeting. It was requested that Mr. Shenton performs the Gas Safe checks on the boilers at Newfound at a cost of £65.00 per boiler and all members agreed. It was also proposed that Mr. Shenton should repair the flush on the disabled toilet at Newfound, estimated cost to be £50.00. All members agreed. It was also proposed that Mr. Williams the electrician be asked to repair/replace the light fitting in the changing room at Peter Houseman (estimated cost of £60.00) and all members agreed. The clerk informed members that Guardwell Securities had contacted her about the annual check on the intruder alarms and emergency lighting systems, and she requested permission to book the service. This was agreed.

Mr Hooker had prepared specifications for the cleaning of the pavilions and also documentation should there at any time in the future be a requirement to go out to tender. The documents create a framework so that the cleaning protocols are

defined. This will be discussed further at the February meeting when all members have had the opportunity to read the documents fully.

It was then agreed to discuss one of the confidential items, but this will be shown at the end of the minutes. The members then reverted to the original agenda, as the weather was not as severe as forecast.

Notices, Circulars and Correspondence

- a. **Carols at the Pond** – the clerk informed members that she had received a letter of thanks from the mayor, and she also distributed a photograph from Kit Malthouse’s Facebook page, thanking the Parish for inviting him.
- b. **Donation of bulbs** – the clerk advised members that a resident had donated a sack of spring bulbs to the Parish, and that she had sent them a thankyou letter.
- c. **Virgin Media** – the clerk reminded members that the second Virgin Media meeting will be held at East Oakley Village Hall on 25th January at 5.30pm.

6. BDAPTC meeting – the report from the meeting was circulated to all members prior to the meeting. The proposed changes to Planning documentation could affect the Parish significantly.

7. Clerk’s report

The clerk had distributed her report to all members in advance of the meeting and there were no comments or questions. However, after the report was issued, a further act of vandalism was carried out in the village and the clerk asked the members for their opinions on installation of CCTV. Dr. Johnstone commented that there were few places to put cameras that were high enough to avoid being targets of vandalism themselves, and also who would monitor the feed/tapes. The clerk requested members’ agreement that she contacts the police and the CSPO to try and get more patrols late at night and to get further information on CCTV and this was agreed.

8. Planning Matters

The minutes of the Planning Committee meeting held on 5th January having been previously circulated were agreed to be an accurate record of the meeting.

10. Working Party reports

It was noted that Mrs. Foster-Key will become a member of the Environment Working Party and also of the Sports and Play Areas Working Party and the clerk will issue a new list as soon as possible.

1. Burial Grounds and Churchyard

Nothing to report

2. Environment

The **Working Party report** was circulated to all members prior to the meeting.

3. Finance

Budgets for quarter 3 of 2016/17 will be issued in the next week.

An updated Projects List was issued to all members in advance of the meeting.

4. Highways and Transport

Scrapps Hill - The working party was asked to define the requirements for the Scrapps Hill footpath as soon as possible as this will need to be ready when the Manydown outline application is presented.

Disabled parking space at the Vale – Mr. Law had informed the clerk that the Borough were progressing with the request.

Compact Roundabout at Pack Lane – after Mr. Flint's letter to the Link in December, the working party was asked to review the previous documentation and progress this, as when the Beech Tree Close planning application is presented this would be an ideal time to get this request in to Hampshire County Council. The clerk was asked to contact Mr. Frankland to obtain any reports etc. that he may have to hand.

Park and Stride – Mr. Bullions advised that he had contacted the co-ordinator but due to the lack of a crossing patrol the scheme was currently curtailed.

Hill Road parking - the working party had requested the police to review the parking situation at Hill Road but they found nothing needed to be done. However, the working party feel that this is very dangerous and should continue to be monitored and the clerk should contact PCSO Jones again.

5. Parish Council Governance

Nothing to report

6. Publicity and Village Events

A report was circulated to all members before the meeting. Mr. Burgess has already received more than 30 photographs to be considered for inclusion on the 2018 calendar.

The next meeting of the working party will be 13th February.

7. Sports and Play Areas

BMX Track – the clerk will prepare a response to the parents who have been asking for an update on the Parish's decision the future of the existing BMX track at Beach Park.

The clerk was asked to follow up with BDBC about the lease for Beach Park.

11. Reports from representatives to other organisations

- a. **Andover Road Village Hall** – Mr. Hewitt advised that the hall has engaged solicitors in relation to the proposed parking on the outline planning application for the land at Andover Road. The broken window was replaced and it was decided not to go through insurance. The issues with the After-School club are all resolved.
- b. **East Oakley Village Hall** – no update
- c. **Jubiloaks** – no update
- d. **Village Show Committee** – no update
- e. **OCA** – no update

12. Confidential Items

RESOLVED: that owing to the confidential nature of the business to be transacted the public and press be excluded from the remainder of the meeting.

13. DATE OF NEXT MEETING – 9TH FEBRUARY 2017