



OAKLEY & DEANE PARISH COUNCIL
MINUTES OF THE MEETING OF HELD ON 9TH MARCH 2017

Present: Mrs. Blackman (Chairman), Mrs. Bettridge, Mr. Bullions, Mr. Ellison, Mrs. Foster-Key, Mrs. Gavin, Mr. Hewitt, Dr. Johnstone, Mr. Law, Mr. Parry, Mr. Startin and Ms. Tofts. Two members of the public attended the meeting.

Public Session.

One resident wished to make the Parish Council aware of the issues around AFL/Virgin Media not clearing up, and leaving grass verges and footpaths in a poor state of repair. However, having read the latest Link magazine, she now understood that the Parish Council were in touch with the contractors and that the matter was in hand. She also wanted to complain about the footpaths around One Stop and also outside Forge Cottage, and said that the vegetation outside One Stop needed attention as it was very overgrown. The clerk confirmed she would contact Nigel Jeffries who is responsible for the horticulture contract and that footways were the responsibility of Hampshire County Council and the resident should contact them directly.

1. Apologies for Absence

Apologies were received from Mr. Hooker and from Mr. Golding and Mrs. Taylor (Borough Councillors).

2. Minutes of the meeting held on 9th February 2017

The minutes of the meeting held on 9th February, having been previously distributed to all members, were agreed to be an accurate record of the meeting and were signed by the Chairman.

3. Notices, Circulars and Correspondence

- a. **Thank you letters from Jolly Olly and the Methodist Church** – the clerk circulated a card from Jolly Olly, and a letter from the Methodist Church, thanking the Parish Council for the donations made from the collection at the Carols at the Pond event.
- b. **Update on Anti-Social behaviour** – the clerk informed members that she had spoken with PCSO Jones, and with Inspector Pressley, and that a possible perpetrator had been identified, although so far no arrest has been made. She also confirmed that the Insurers had agreed to review the second claim for the notice boards, although had not agreed to settle as yet, but had asked for details of measures to prevent any further vandalism to the boards in the future. The clerk issued to all members an alternative phone number to contact Hampshire Constabulary, as it cost 15p per minute to call via 101 and so some members were reluctant to ask residents to notify the police of incidents, due to the cost of the calls. She also provided an address for those who wished to communicate via letter.
- c. **Bulb Planting** – the clerk informed members she had written to Mrs. Eastick thanking her and the cubs for their help in bulb planting on February 18th at Hill Road.

4. Clerk's Report

The Clerk had distributed her report to all members in advance of the meeting and there were no queries.

5. Planning Matters

Minutes of the Planning Committee meeting held on 2nd March having been previously circulated were agreed to be an accurate record of the meeting.

Paperless Planning Trial – the clerk informed members that Basingstoke and Deane Borough Council have agreed to purchase a projector for the Parish and with the new lap top that will be purchased in the new financial year, should reduce the necessity to print documentation significantly.

Beech Tree Close reserved matters application - Mr. Parry asked whether it would be appropriate to involve the residents of Beech Tree Close in the review of the plans, which will be discussed at the Planning Committee meeting on 16th March. Mrs. Gavin replied that, as the remit of the plans was less wide-reaching than originally understood, covering only appearance, and planting, there was no need for organised public participation. Also, those residents who had contacted the Borough previously had received letters informing them of the new plans and so had the opportunity to send comments to the Borough. The Environment Working Party will be reviewing the Planting Schedules and will give their comments to the clerk before the meeting on 16th March.

6. Annual Parish Meeting - the Publicity and Events Working Party have prepared a flyer to be distributed around the village to advertise the event. The Chairman asked that all members assist with the setting up of the hall on 26th from 7pm, and the clearing up afterwards.

7. Working Party Reports

a. **Burial Grounds and Churchyard**

Nothing to report, next meeting to be held on 11th March.

b. **Environment**

The Working Party report was distributed to all members prior to the meeting.

Hill Road Bench Area – Ms. Tofts has tried on several occasions to contact Eden Landscapes to resolve the issue with the gravel around the bench, but as she has had no success to date, Mrs. Bettridge agreed to clear up the shingle, which is now being reported as a slip / trip hazard.

Bulb / Flower Bed Planting – Mrs. Elkin has kindly agreed to help with the planting. The Working Party has decided that due to issues with watering, the Diamond Jubilee flower bed will in future be planted with roses, lavender and bulbs, which will be more drought tolerant than bedding plants, but that they will not do this until the autumn of 2017. The trough in Oakley Lane will continue to be planted with bedding plants.

Parish Walk Leaflets – members were not in favour of the proposed HCC changes and the clerk was asked to contact HCC to request that our leaflets are unchanged. Arrangements were to be made to check the footpaths used in the leaflet.

Allotments – Ms. Tofts and the clerk met with Richard Wareham from BDBC and he suggested various projects that the EWP may wish to progress, not directly related to the existing allotments, but for example to provide raised beds at Newfound, or using a patch of currently unused land for growing food or flowers for the community.

Hampshire County Council Grants – the clerk confirmed that she had received a remittance advice from HCC for £2,100 which related to the grant from Mrs. McNair Scott's devolved budget. However, the Deane Project is not now able to go ahead, at least as substantially as was previously suggested, so the Working Party were asked to identify alternative suggestions for use of the funding. One initial suggestion was that notice boards with the footpath map shown on the website could be purchased and the clerk will investigate.

c. **Finance**

Approval of Payments – it was proposed by Ms. Tofts and seconded by Mrs. Bettridge, and agreed by all members, that the following payments be approved:

Payee	Amount	Service	Status
NEST	34.08	Clerk Pension	Paid
EE and T Mobile	17.70	Clerk mobile phone	Paid
HMRC	449.85	February Contributions	Paid
Nigel Jeffries	582.79	December Grounds Maintenance	Paid
Martin Bastick	425.00	February Handyman Hours	Unpaid
Larkstel	1902.00	Grounds maintenance	Unpaid
BDBC	454.50	Grounds maintenance and line	Unpaid
Vitaplay	942.00	SMP unit at Beach Park	Unpaid
Promow	520.80	Erection of notice boards	Unpaid
Malshanger Estate	101.28	Water for allotments	Unpaid
B Bedford	35.93	Stationery and other expenses	Unpaid
Greenbarnes Ltd	4097.92	Replacement Notice Boards	unpaid
T Harrington	166.91	February Cleaning	Unpaid
Nigel Jeffries	1165.58	Jan and Feb Grounds Maintenance	Unpaid
South East Water	87.73	Water supply Aug 16-Jan 17	Unpaid
R Blackman	123.53	Chairman's expenses	Unpaid

The Working Party report was circulated to all members in advance of the meeting. It was proposed by Ms. Tofts and seconded by Mrs. Gavin that the revised Burial Ground fees, Pitch and Pavilion fees, and cricket fees, be accepted and all members agreed. It was further agreed that the no amendments to the Risk Assessment were required.

Electronic Banking – it was agreed that the clerk should progress this, and that Mrs. Blackman, Mrs. Gavin, Mrs. Bettridge and Ms. Tofts should be approvers on the Lloyds banking system, with the clerk entering the payments for approval.

CCLA Public Sector Money Fund – the clerk had prepared a report on the use of the Money Fund, which is a Triple A rated (Fitch) fund, offering significantly better returns than can be obtained from our existing bank deposit account. Ms. Tofts proposed, and Mr. Parry seconded, that the clerk could progress with this, and all members agreed.

Newfound Compound Lease – Mrs. Budd has reviewed the draft under-lease and has identified several areas that need clarification or amendment. As we have already been told by both our own solicitor, and the land agent used by Manydown, that any re-drafting will incur significant cost, the members considered whether to withdraw from the process, but the clerk was asked to contact our solicitor to obtain lease documents which will confirm our uninterrupted access from Andover Road. This matter will then be further discussed at the April meeting.

Parish Council Shield for Football – Mrs. Blackman presented the trophy to the Boy's team last year, and suggested to Mr. Bonner that it would be appropriate to also initiate a Girl's trophy. Mr. Bonner was very supportive of the proposal and Mrs. Blackman requested approval to progress this and all members agreed.

d. **Highways and Transport**

The Working Party has not met, but confirmed that there have been two Speedwatch sessions so far this month.

Potholes – there have been further instances of very large potholes appearing, and the clerk has reported them to HCC, but they have not as yet been repaired.

Disabled Parking bay at One Stop – the invoice for £150.00 was approved for payment and cheque sent to BDBC.

St Leonard's parking – the laminated signs on the hedge outside the Centre do appear to have reduced the problems but the resident who raised the issue with the

clerk has reported that there are still issues in the evenings. The resident has agreed to take photos of the offending cars, which the clerk will forward to the PCSO.

Speed Limits – all documentation was sent to Mrs. McNair Scott as per request from February meeting, but no update has been received so far.

Compact Roundabout, Scrapps Hill Footpath – the clerk will forward contact details for Steve Pellatt to the Working Party and a meeting will be set up with the County Councillor to progress these items.

e. **Parish Council Governance**

The report of the meeting held with Borough Councillors was forwarded to all members prior to the meeting.

f. **Publicity and Events**

The Working Party report was issued to all members.

2018 calendar: The clerk distributed a copy of the proposed calendar – the photographs selected may still be changed. Members were very happy with the draft.

Merchandise: The members were asked to contact the Working Party with any suggestions for merchandise for the coming year.

Act of Remembrance: As it is the centenary of the founding of the Women's Land Army, members were asked to forward details of any local ladies who had participated in the Land Army to the Working Party.

Distribution list: This is nearing completion and the approval for printing 2,500 leaflets, for delivery to all residences in the village, advertising the Annual Parish Meeting and the Village Show, was requested, at a cost of £149.00 and all members agreed.

Welcome Pack: St Leonard's Church had forwarded a draft leaflet which they would like to have included in the revised pack. The clerk distributed copies for the members to review, and all were in favour. The Welcome Pack is almost complete, with an updated map, and should be ready to give to new residents very soon. It had been suggested by St Leonards Church that a tea party be held once or twice a year to welcome new residents. It was suggested that we ask the OCA to join us in the venture before a final decision was made.

Jane Austen Bi-centenary – OCA had asked the Working Party if they would like to join together to hold a Tea Party, and whether the date should be brought forward to be part of the Basingstoke Festival. Members did not feel that inclusion in the Basingstoke Festival was appropriate as this is a very local celebration, but were very much in favour of collaborating with OCA. Dates proposed were 15th or 22nd July. The clerk will inform OCA and update the Working Party.

g. **Sports and Play Areas**

Working Party Report – was issued to all members in advance of the meeting.

Mr. Ellison confirmed that Mr. Goodyear would be repairing the track at Newfound and the track between Rectory Road and the Peter Houseman Ground. The clerk was asked to contact the residents whose properties are located off the track at Rectory Road to inform them when the work would be done.

Use of Newfound by Korfbal team – the clerk was contacted by a local Korfbal team to request use of the Newfound pavilion and sports field on August 13th. She had contacted the groundsman who had no concerns, and so will progress this with the club. A charge of £120.00 was proposed and the club were happy with that cost.

8. Reports from Representatives to other organisations

Andover Road Village Hall – Mrs. Freeman has met with Paul Torey from Malshanger to further discuss access during building works, etc. Mr. Hewitt informed members of the sad death of Mrs. Piper, whose funeral is on 16th March at St Leonard's.

East Oakley Village Hall – meeting will be held on 22nd March

Jubiloaks – nothing to report

Village Show Committee – a report of the meeting was circulated to all members.

OCA – the meeting report was issued to all members. Mr. Ellison asked the clerk what time the football club needed to be out of Peter Houseman to enable the fun run to be set up, and she will confirm this with the OYFC.

9. Confidential Items

RESOLVED: that owing to the confidential nature of the business to be transacted, the public and press will be excluded from the remainder of the meeting.

10. DATE OF THE NEXT MEETING – 13TH APRIL 2017