



OAKLEY & DEANE PARISH COUNCIL
MINUTES OF THE MEETING OF HELD ON 9TH FEBRUARY 2017

Present: Mrs. Blackman (Chairman), Mrs. Bettridge, Mr. Bullions, Mr. Ellison, Mrs. Gavin, Mr. Hewitt, Mr. Hooker, Dr. Johnstone, Mr. Law, Mr. Parry and Ms. Tofts

1. Apologies for Absence

Apologies were received from Mrs. Foster-Key and Mrs. Taylor (Borough Councillor).

2. Co-option of Parish Councillor

Following the resignation of Mr. Johnson, the clerk had notified Electoral Services of the vacancy, and on 31st January was advised that no election had been requested and that we could co-opt. Mrs. Gavin proposed that Mr. Startin be co-opted as a Parish Councillor. Mr. Startin has lived in Oakley for more than 30 years and is a member of ADHOC, and the Oakley Bowls Club. Mrs. Bettridge seconded the proposal, and all members agreed and welcomed Mr. Startin to the Parish Council.

3. Minutes of the meeting held on 12th January

The minutes of the meeting held on 12th January, having been previously distributed to all members, were agreed to be an accurate record of the meeting and the Chairman signed the minutes.

4. Notices, Circulars and Correspondence

A member of the public had contacted the clerk to inform her he wanted to speak at the meeting but was unable to attend, so asked her to speak on his behalf. He wanted to propose an Armed Forces Day to be held in Oakley, and also to discuss parking around the schools. The parking issue has been raised with the Borough on previous occasions and they have confirmed they will not put double yellow lines around the area, so it is up to the school to remind parents to walk wherever possible, and to park sensibly with regard to other road users and pedestrians. To fully understand the request for the Armed Forces Day, the members required a detailed proposal. The clerk was asked to contact the gentleman and inform him that if he wants to progress this, he should prepare a proposal for the members to review.

- a. **Thank you letters to Jolly Oly and the Methodist Church** – the clerk confirmed she had written to both beneficiaries of the funds raised at Carols at the Pond, thanking them for the work they do for the village.
- b. **Report from the Virgin Media meeting on 25th January** – the clerk and Mrs. Bettridge attended the meeting and a report was distributed to all members. Due to the ongoing issues with Virgin Media, an update report was also sent out to members prior to the meeting.
- c. **Oakley Woodland Group AGM 16th March** – Ms. Tofts will attend on behalf of the Parish Council.

- d. **Request from Conservation Volunteers to do pond survey** – the clerk received a request from TCV to visit and map the ponds in Oakley and members agreed they could, but would like a copy of the report. The clerk will respond to TCV.
- e. **Update on Anti-Social behaviour** – the clerk informed members that she had spoken with PCSO Jones, and with CSPO White on several occasions about the recent vandalism in the village and they have both initiated extra patrols at key times and have visited residents to gather information and provide contact details should further incidents occur.
- f. **Grant Applications to County Councillor's Devolved Budget** – the clerk made three applications, and Mrs. McNair Scott has agreed to provide funds for two 'You are Here' Map boards. However, the Environment Working Party met and decided not to go ahead with these boards as they are difficult to keep up to date and are not well used. The clerk will contact Mrs. McNair Scott to see if we can transfer the funding to the Deane project (detailed under the Environment Working Party section below).
- g. **Death of Mr. Green, former litter warden** – the clerk informed members of the death of Mr. David Green, who had at one time been employed by the Parish as a litter warden. The clerk is trying to contact next of kin, to send a condolences card.

5. Clerk's Report

The Clerk had distributed her report to all members in advance of the meeting and there were no queries. Mr. Hooker asked if the report could be limited to the more serious issues, but as the report is contemporaneous it is not always easy to decide if something will subsequently become more serious, or be easily resolved. The majority of members found the report an extremely useful summary.

6. Planning Matters

Minutes of the Planning Committee meeting_held on 2nd February having been previously circulated were agreed to be an accurate record of the meeting.

Paperless Planning Trial – further to the report from BDAPTC in January about the Borough's trial of Paperless Planning, it was agreed that the clerk should volunteer Oakley and Deane Parish Council to participate. The parish was selected as one of two parishes (the other one is Tadley) to participate in a three month test, and to report back to the Borough at the Chair and Clerk meeting in June. The trial will commence on 13th February and the clerk will print off the relevant plans from the website to give to the Planning Committee member who will be reviewing the application. A record will be kept of any issues and presented to the full Parish Council meeting.

Beech Tree Close – it was proposed in 2016 that a separate working party be set up to deal with the full application for Land West of Beech Tree Close, when it is submitted, as it will be require significant resource. It was proposed that the clerk contact Mr. Glasscock, Mr. Elkin and Mr. Foster-Key, who had all been involved with the Neighbourhood Plan, to see if they would agree to be co-opted for this project. Mrs. Bettridge will also be a member. Ms. Tofts asked about the trees on the land, and Mrs. Gavin confirmed that the Borough were aware of the issue.

7. Annual Parish Meeting

The clerk confirmed that Mrs. McNair Scott (County Councillor), Mrs. Taylor and Mr. Golding (Borough Councillors), PCSO Andy Jones, Robert Chapman (Age Concern Hampshire), and Matthew Evans (BDBC Planning) would be attending and would address the meeting. The meeting will be held at the Junior School Hall on 26th April. The Publicity and Events Working Party will prepare a poster to be distributed around the village.

8. Working Party Reports

a. Burial Grounds and Churchyard

Nothing to report, next meeting to be held on February 25th.

b. Environment

The Working party report was distributed to all members prior to the meeting.

Hill Road Bench Area – the clerk was asked to contact BDBC to get the bin moved further away from the bench. Ms. Tofts has tried on several occasions to contact Eden Landscapes to resolve the issue with the gravel around the bench.

Bulb Planting – the clerk will advertise the bulb planting on 18th February at 10am at Hill Road, to request residents' assistance.

Allotments – Ms. Tofts and the clerk met with the OAKS Committee on Wednesday 8th February to discuss how to spend the currently available S106 funds (£122) and the larger amount that should be generated by the Leamington Court development. OAKS identified some items, but when the clerk contacted BDBC she was told that they were not appropriate and that the funds were intended only for extending the provision, not enhancing the current provision. Dr. Johnstone asked the clerk to request Mr. Wareham from BDBC to attend a meeting to discuss this further as allotment provision is one of the only statutory duties of a Parish council.

School Environment Project – the topic for this year will be 'Spotted in Oakley' and judging will take place on 16th June. Ms. Tofts suggested that Mrs. Foster-Key should be one of the judges, and the clerk offered to be the other, if no other members wished to do it. Ms. Tofts will confirm when the assemblies to present the awards will be held.

Deane Project – Mr. Law contacted the Malshanger Estate to discuss the land around the substation, and provided proposals to fence the area, put seating in and make it into an amenity area. This could tie in with the Jane Austen bi-centenary plans as the area could be dedicated to the author. As the working party do not want to progress with the 'You are Here' boards, the clerk will ask the County Council if the grant that would have funded them could be transferred to this project, to buy benches for the area.

c. Finance

Approval of Payments – it was proposed by Ms. Tofts and seconded by Mrs. Bettridge, and agreed by all members, that the following payments be approved:

Payee	Amount	Service	Status
NEST	34.08	Clerk Pension	Paid
EE and T Mobile	17.70	Clerk mobile phone	Paid
HMRC	449.65	January Contributions	Paid
Martin Bastick	431.25	January Handyman Hours	Unpaid
Martin Bastick	74.57	January Handyman Expenses	Unpaid
Larkstel	1902.00	Grounds maintenance	Unpaid

BDBC	304.50	Grounds maintenance	Unpaid
SW Contract Services	288.00	Planting two trees at Itchen Close	Unpaid
Guardwell Securities	282.00	Annual Service	Unpaid
D Tofts Expenses	78.85	Bulbs and Plants	Unpaid
B Bedford Expenses	175.42	Wheels for trolley	Unpaid
Greenbarnes Ltd	4097.92	Replacement Notice Boards	unpaid
T Harrington	161.96	January Cleaning	Unpaid
Hampshire County Council	50.00	Hire of hall for APM	Unpaid
Trade UK	3.51	Litter supplies	Unpaid

Funding request from St Leonard's Church – Mr. Pryce contacted the clerk to ask if there were any Parish Council grants available for purchase of an X Box for a new Youth Club being set up at the Church. The clerk advised Mr. Pryce to contact the County Councillor's devolved budget scheme, and OCA. Mrs. Blackman also suggested that such an item could be applicable for S137 funding if the Youth Club were open to all young people in the village and not only those who attend church. She also suggested that if it was still running later in the year, it could be considered for nomination for receiving a share of the funds raised at Carols at the Pond.

d. Highways and Transport

The working party report was sent out to all members in advance of the meeting. There has been a significant increase in the number of potholes, especially in St Johns Road, and these have been reported to HCC by the working party, as well as by the clerk.

Disabled Parking bay at One Stop – the working party has been asked by BDBC to pay £150.00 to paint white lines to delineate the new dedicated parking space. Mr. Ellison will give Mr. Law the contact details of the contractor that Rocon uses, to see if the work can be done more cheaply, but members agreed that a maximum amount of £150.00 could be spent on the work.

Beach Arms Lighting – Mitchell and Butler are submitting a retrospective planning application in relation to the changes to the lighting made last year. The Planning Committee will review the application when it is available.

Speed Limits – Mr. Law has been in contact with HCC about implementing a 40mph speed limit at the Deane Gate junction (currently a 50mph limit) and also Rectory Road (extension of the 30mph limit from the White House to the B3400), and Station Road (reduce to 30mph from Rectory Road to B3400), but all have been refused due to budget constraints. The clerk was asked to send all documentation, including the very detailed work that Mr. Harding has provided, to the County Councillor.

Compact Roundabout – the clerk was asked to contact the appropriate council to restart the negotiations for the construction of a compact roundabout at the Pack Lane/Fox Lane junction on the basis that when the Beech Tree Close development is completed there will be a significant increase in the through traffic. The County will receive funding from the development towards highways infrastructure and members considered that this should be used to finance the long awaited improvement.

Scrapps Hill Footway – it was agreed by the working party that a multi user footway, with no lighting was required, and the clerk will contact the County Councillor to progress.

Parking at St Leonards Centre – the clerk had received a complaint from a resident about cars parking too close to the junction of Rectory Road with Station Road. She had contacted the police but they were unable to help. She informed members she would speak with the staff at the Centre and ask them to display notices advising of the legal distance from a junction that a car should be parked.

Report from Community Speedwatch Meeting – Mr. Bullions and Mr. Harding attended a meeting at BDBC on 10th January. Mr. Bullions informed members that all sites where a Speedwatch is performed have to be risk assessed or the Hampshire Constabulary insurance is invalidated. Also, all results must be sent to Tadley within 14 days of the date the Speedwatch was carried out.

White Lines on Oakley roads – Ms. Tofts expressed concern that many of the white lines on the local roads were faint and needed renewing, particularly at the junction of The Drive and Hill Road. The clerk replied that she had contacted HCC on a previous occasion about this, but had been advised that it was not considered a priority at present.

Pavements and Roads re the Virgin Media cabling – the clerk contacted HCC to request clarification on who 'signed off' the roads, paths and footways after Virgin Media had installed the cables, as this was mentioned by Virgin at a public meeting, but without confirmation as to who was responsible. She received a response which she will forward to Ms. Tofts for inclusion in the Link report, stating that Virgin and their contractor, AFL, are responsible and that HCC will if necessary request that Virgin make good any non-compliant works after the job is completed.

e. **Parish Council Governance**

Nothing to report, but there is a meeting on Monday 13th February with the Borough Councillors.

f. **Publicity and Events**

The working party will meet on Monday 13th February. Mrs. Blackman asked for ideas for merchandise for the coming year. Mr. Burgess has already received more than sufficient photographs for a calendar for 2018 but requested that further photos are submitted. Mr. Hewitt confirmed he has not yet taken any photographs for the quiz for the Village Show, but has been researching locations.

g. **Sports and Play Areas**

Cleaning Protocol - Mr. Hooker had submitted cleaning protocol documentation in January, and all members reviewed it before the February meeting. All agreed that should it, at some stage in the future, be agreed to go out to tender for cleaning, that the documentation covered all requirements, and thanked Mr. Hooker for his work.

Working Party Report – was issued to all members in advance of the meeting. Mr. Ellison requested approval for Mr. Shenton to provide 3 cold water taps (2 at Newfound and 1 at Peter Houseman) to facilitate efficient hose use for the cleaner while cleaning the changing rooms. The cost is £75.00 per tap. All members agreed.

OYFC meeting – Mr. Ellison and the clerk did not attend the February meeting, but will attend the April one, as it is apparent that due to fixtures being cancelled, there will be an overlap with the requirements for football pitches at Newfound, after the 1st May when the cricket season commences.

Temporary track repairs – Mr. Ellison asked for approval of 3 x 1 tonne bags of Type 1 limestone sub-base (which cost £45.00 each from Wickes) to effect temporary repairs on the Newfound entrance and on the track from Rectory Road to the Peter Houseman gate. The clerk will contact Mr. Goodyear to see if he can collect the product and also to lay it.

Use of Newfound by non-Oakley youth football team – Mr. Ellison and the clerk had been contacted by a non- resident to ask if they could use the Newfound facilities as a home ground. Having discussed their requirements with the groundsman, the cost of providing additional goals and the increase in parking was such that members agreed that the clerk should contact the requestor and inform them we were unable to help at this time, but that if in the 18/19 season they needed a full sized pitch, we would be happy to consider their revised proposals.

9. Reports from Representatives to other organisations

Andover Road Village Hall – nothing to report

East Oakley Village Hall – nothing to report

Jubiloaks – nothing to report

Village Show Committee – a report of the January meeting was circulated to all members. It was agreed that Mrs. Bettridge would attend the meetings going forward, rather than the clerk, and the clerk agreed to inform Mrs. Davis of the change.

OCA – the meeting report was issued to all members.

10. Confidential Items

RESOLVED: that owing to the confidential nature of the business to be transacted, the public and press will be excluded from the remainder of the meeting.

11. DATE OF THE NEXT MEETING – 9TH MARCH 2017