

MINUTES OF THE MEETING OF OAKLEY & DEANE PARISH COUNCIL HELD ON 12TH OCTOBER 2017

Present: Mrs. Blackman (Chairman), Mrs. Bettridge, Mr. Bullions, Mr. Ellison, Mr. Hewitt, Dr. Johnstone, Mr. Law, Mr. Parry, Mr. Startin and Ms. Tofts. Four members of the public attended the meeting.

Public Session: Penny Brown attended the meeting to update members on the results of the Who Cares initiative. There were 1,304 responses from Oakley, Wootton and Malshanger. The churches are proposing to hold a drop in session at the Methodist Church in the first week of December, times to be agreed, and this may take the form of a tea and toast meeting for younger residents, or an opportunity to discuss debt or other concerns. In January there will be a meeting to discuss issues around bereavement – including meeting people who you may encounter when dealing with a death, like registrars, undertakers etc. The events will be advertised in Link and there is a new FaceBook page. Penny informed members that communication between different groups in the village and further afield has increased exponentially since the initiative started and this is of itself very positive. Mr Law pointed out the importance of bus passes and a regular bus service that enables older single people to leave their home and meet other travellers.

Oakley suffers from a limited bus service compared with residents on the B3400 route. Mr. Parry asked if the sessions at the Methodist Hall would be like a kind of Citizens Advice Bureau but Penny replied that they did not have the specialist training to give that kind of support but could help residents get to CAB if that was the right solution. Penny finished her talk by stating that the initiative was more concerned with enabling people to resolve issues than resolving them for them. Members thanked her for coming and for the update.

At this point, the Chairman asked all members if the agenda could be rescheduled to allow Mr. Harding to speak after the minutes were agreed, and all members agreed.

1. Apologies

Apologies were received from Mrs. Foster-Key, Mrs. Gavin and from Mrs. Taylor (Borough Councillor).

2. Minutes of the meeting held on 14th September 2017

Minutes of the meeting having been previously distributed to all members were agreed to be an accurate record of the meeting and the Chairman signed the minutes.

6. Highways and Transport

Mr. Harding had prepared a document which had been distributed to all members before the meeting. Ms. Tofts explained that the document would be used as the basis for the discussions with Hampshire County Council (HCC) in November. The document highlights current and potential issues, and solutions to them. Mr. Harding stressed the need for empirical data – preferably a covert device which

counts flow and type of vehicle over 24 hours, rather than the shorter observations that can be done by the Speedwatch team. Ms. Tofts asked if this needed police approval, but Mr. Harding confirmed that it did not but that the sites used would be the ones already approved. The Chairman asked if there was currently accident data available, and Mr. Harding believes this can be obtained from HCC. Ms. Tofts mentioned the recent complaints about Trenchards Lane, particularly the need for better signage for the bends in the road. She also suggested this could be a good spot for data collection, as anecdotally there are reports of speeding and several 'near misses'. Mr. Parry proposed and Mr. Ellison seconded, that subject to some minor changes, the report be approved and the members present agreed. The members thanked Mr. Harding for his hard work and for the excellent report he had prepared.

3. Notices, Circulars and Correspondence

- a) **Resignation of Parish Councillor:** the clerk informed members that she had been notified by the Borough that no election was requested, therefore a new member could be co-opted.
- b) **HALC 70th anniversary:** Mr. Bullions informed members that the event was well attended and that the main speakers were Stephen Lugg and Roy Perry. There was discussion about the Lengthsman Scheme.
- c) **Virgin Media update:** Virgin had been in contact with Mr. Ellison, who has identified the preferred location for the router to be positioned at Newfound. The ongoing costs have yet to be provided and until these are received we cannot proceed. Mr. Ellison explained to the members that access to the Wi-Fi should be controlled and that the clerk should keep the password. There is an element of safeguarding involved in this, as otherwise children may have access to age-inappropriate websites while using Parish Council facilities.
- d) **Neighbourhood Planning Meeting at BDBC 19th September:** Mrs. Blackman and Mr. Elkin attended, and the clerk circulated a newspaper cutting showing them with the Mayor. Mrs. Blackman was presented with a certificate of thanks from the Borough for all the efforts put in by the NP team. Suggestions as to where the certificate should be displayed were requested. Mrs. Blackman requested that, as the Mayor had informed her that he was collating a library of local history books and leaflets, she could donate a copy of the Oakley-100 Years, and the War Memorial books to the mayor and all agreed.
- e) **AONB Annual review:** the clerk circulated a copy of the review to members.
- f) **HALC AGM 4th November at Chandlers Ford:** Mrs. Blackman and Mr. Bullions will attend to represent Oakley and Deane.

4. Clerk's report

The clerk had distributed her report in advance of the meeting and there were no queries.

5. Planning Matters

- a) **Minutes of the Planning Committee Meeting** held on 5th October were circulated to all members prior to the meeting and there were no comments or queries.
- b) **Submission of information to Link:** it was agreed that the clerk could forward to Link the slide from the Planning Training outlining what did, and what did not, carry weight when objecting to a planning application, and that this information should be put on the new website.
- c) **Change of use from garages to habitable accommodation:** Ms. Tofts commented that the number of applications where garages are converted to accommodation seemed to be increasing and that this must impact on the parking issues experienced around the village.
- d) **Meeting at Oakley Hall 27th October re draft planning application:** Mr. Fogerty had proposed 10am on Friday 27th for the meeting to discuss the planning application for Oakley Hall and the clerk asked members to confirm to her whether they would be able to attend.

6. Working Parties

a) Burials and Churchyards

- i. There will be a working party meeting on 21st October.
- ii. Mr. Bullions commented on the amount of rubbish dumped in the Churchyard that appears to have come from the Burial Ground.

b) Environment

- i. **The Working Party report** was circulated to all members in advance of the meeting.
- ii. **Noticeboard:** it was proposed, and all members agreed, that one replacement notice board be purchased (to be positioned opposite the school layby).
- iii. **Allotments:** the clerk was asked to get further quotes to clear and rotavate the three overgrown plots (14, 20 and 24) at the Andover Road site.
- iv. **Ponds:** the clerk was asked to request Mr. Warner to also inspect the duck house and inform members if any work was needed. The clerk was asked to resend the quote re Rectory Road pond tree works.
- v. **Flower beds and planters:** all members agreed that Ms. Tofts could purchase shrubs, roses and bulbs from the agreed budget.
- vi. **Co-opted member:** Mrs. Boutle has resigned from the Working Party as she is moving house. Members thanked her for all her hard work and it was agreed that Ms. Tofts could purchase a garden voucher and a thank you card, in recognition of Mrs. Boutle's contribution.

c) Finance

- i. **The Working Party report** was issued to all members prior to the meeting.

- ii. **Allotment rents:** it was agreed by all members to increase allotment rents to £26 for the larger ones, and £18.50 for the smaller ones, effective October 2017.
- iii. **CCLA subscription:** it was agreed by all members to subscribe an additional £40,000.00 to the Money Fund and that the clerk should prepare the payment and the subscription forms.
- iv. **Insurance:** Mrs. Blackman informed all members that the Parish had renewed its insurance policy with Zurich.
- v. **Approval of Payments:** it was proposed by Ms. Tofts and seconded by Mr. Parry, and agreed by all members that the following payments be approved:

Payee	Amount	Service	Status
NEST	£37.83	Clerk Pension September	Paid
EE and T Mobile	£18.13	Clerk mobile phone	Paid
BDO	£516.00	Audit Fees	Unpaid
N Goodyear	£1,152.00	PH, Beach Park and Burial Ground	Unpaid
Larkstel	£2,334.00	Grounds Maintenance August	Unpaid
Zurich Municipal	£2,902.18	Insurance for 2017/18	Unpaid
BDBC	£304.50	Grounds Maintenance September	Unpaid
Martin Bastick	£214.50	Handyman Hours September	Unpaid
St Leonards Centre	£42.00	Rental re 28 th October	Unpaid
CA Traffic Ltd	£303.00	Repair of SID	Unpaid
BT	£45.22	Clerk Phone	Unpaid
Tina Harrington	£161.93	Cleaning September	Unpaid
Nigel Jeffries	£582.79	Grounds Maintenance September	Unpaid

d) Highways and Transport

- i. **The Working Party** was sent to all members in advance of the meeting. It was noted that the SID machine was repaired and a Speedwatch session was planned for the following day.
- ii. **Report from the meeting with HCC on Monday 2nd October:** Mr. Bullions and Mr. Law met with Mrs. McNair-Scott, two HCC highways engineers and Mr. Beere. The report was circulated to all members and there were no questions, but Mr. Bullions commented that he had also mentioned the silt under the Pack Lane bridge and asked that this be dealt with before the winter. The clerk was asked to investigate the Lengthsman Scheme.

e) **Parish Council Governance:** nothing to report.

f) Publicity and Events

- i. **Working Party Meeting:** The next meeting will be on 23rd October.
- ii. **Distribution List:** Mrs. Blackman asked if someone could take over Mr. Hooker's roads, and Mr. Startin agreed he could do that.
- iii. **Service of Remembrance:** Mr. Burgess has sent the clerk the posters to be printed and laminated and she will put them up around the village at the beginning of November.

- iv. **Welcome Packs:** the clerk read an email of thanks from a new resident who had received a pack.

g) Sports and Play Areas

- i. **Play equipment at Beach Park:** Mr. Ellison asked for approval to purchase spares for the Kompan Puppet play unit at Beach Park. The handyman has confirmed he can effect the repairs once the parts are purchased. All members agreed and the clerk was asked to order the items.
- ii. **Insurance Claim at Newfound:** the clerk informed members that she had received one quote for shutter repairs and had asked the insurers to either recommend a contractor or evaluate the quote, as she had not been able to locate an alternative contractor locally. Zurich had sent out a contractor in September but they could only do the glass and not the shutters.

7. Reports from representatives to other organisations

- a) **Andover Road Village Hall:** new trustees are being appointed.
- b) **East Oakley Village Hall:** nothing to report.
- c) **Jubiloaks/ Woodlands Group:** Ms. Tofts advised members there will be meetings in October
- d) **Village Show Committee:** a report from the meeting was sent out to all members.
- e) **OCA:** a report was circulated to all members.

8. Confidential Items

RESOLVED: that owing to the confidential nature of the business to be transacted, the public and press be excluded from the remainder of the meeting.

- 9. **Date of the next meeting** was agreed to be 9th November 2017.

The meeting concluded at 9pm.