



OAKLEY & DEANE PARISH COUNCIL – FACILITIES APPLICATION FORM

The applicant must be over the age of 18 years.

CONTACT NAME	
ADDRESS	
TELEPHONE NUMBER	
E-MAIL ADDRESS	
NAME OF GROUP/ORGANISATION/INDIVIDUAL	
LOCATION & FACILITIES TO BE HIRED	
TYPE OF EVENT	
SEASONAL/REGULAR	
PERIOD TO BE COVERED IF SEASONAL/REGULAR	
HEALTH & SAFETY STANDARDS TO BE APPLIED IF APPLICABLE	
DATED OF PROPOSED EVENT	
PROJECTED START TIME OF EVENT	
PROJECTED FINISHING TIME OF EVENT	
APPROX NUMBER OF PEOPLE AT EVENT	

SIGNATURE.....DATE.....

Application form is to be returned to Barbara Bedford Parish Clerk within five working days of receipt of form. All payments to be made to the Parish Clerk.

Rules of hire are enclosed with this form.

Hires should have appropriate public liability insurance where legally required.

Please provide the Parish Clerk with a copy of the insurance policy when submitting the application form.

The hirer is responsible for any damage identified by the Parish Council and for cleaning up after the event to a standard acceptable to the Parish Council.