

MINUTES OF THE MEETING OF OAKLEY & DEANE PARISH COUNCIL HELD ON 12th DECEMBER 2019

Present: Mr. Parry (Chairman), Mr. Bealing, Mr. Ellison, Mr. Harding, Mr. Hewitt, Mr. Paler, Mrs. Richards, Mr. Startin. No members of the public attended the meeting.

The IT project group ran the meeting entirely from the database, being able to access all documents directly. At the meeting close, members were asked for comments and all agreed it was a very efficient and effective process and reduced paperwork significantly.

1. Apologies for Absence

Apologies were received from Mr. Bullions, Mrs. Eydatoula, Dr. Johnstone and Mrs. Smith, and from Mrs. Taylor (Borough Councillor).

2. Minutes of the meeting held on 14th November

Minutes of the meeting, having been previously distributed to all members, were agreed to be an accurate record of the meeting and the Chairman signed the minutes.

3. Notices, Circulars and Correspondence

- a. **Pond restoration:** a local resident has kindly commissioned a ceramic model of the pond to be raffled to raise funds for the pond. The model is ready for firing and should be available early next year.
- b. **Death of Mrs. Tofts:** the clerk informed members that the mother of a former councillor, who was known to most of the members, had died and all members sent their condolences to Ms. Tofts.

4. Clerk Report

The clerk had distributed her report in advance of the meeting and there were no queries but Mr. Ellison asked that the clerk re-emphasize to all residents that parking in either Newfound or Peter Houseman car parks is for organised events and sporting events only and is not for general parking.

5. Planning Matters

- a. **Minutes of the Planning Committee Meetings** held on 21st November and 5th December were circulated, and there were no comments or questions.

- b. **Incinerator at Longparish:** the clerk had been contacted by a resident with details about this proposal. It was agreed by members that as the comments closed on 12th December that the clerk could respond with the members' objections, and have this ratified at the next meeting. All members agreed that the objections should be sent.

6. Working Party Reports

a. Burials and Churchyards

- i. There has been no meeting and nothing to report.

b. Environment

- i. There has been no meeting and nothing to report. Mr. Harding informed members that he would be meeting with BDBC on 18th December to discuss LIF grants and any other members would be welcome to join him.

c. Finance

- i. Approval of payments: it was proposed by Mr. Paler and seconded by Mr. Hewitt, and agreed by all members, that the following payments be made:

NEST	108.45	108.45	Clerk Pension November	Paid DD
EE and T Mobile	16.14	19.37	Clerk mobile phone	Paid DD
HMRC	585.10	585.10	November Contributions	Unpaid EFT
Scofell	296.66	355.99	November Grounds Maintenance	Unpaid EFT
M Bastick	472.50	472.50	Handyman Hours November	Unpaid EFT
Larkstel Ltd	1758.00	351.60	November Grounds Maintenance	Unpaid EFT
Nigel Jeffries	587.92	705.50	October Grounds Maintenance	Unpaid EFT
T Harrington	199.80	199.80	November cleaning	Unpaid EFT
BT	10.00	12.00	Portable mini hub	Paid DD
P Williams	343.30	343.30	Works at Peter Houseman	Unpaid EFT
J Paler	135.90	135.90	Ragic subscription	Unpaid EFT
BT	42.00	50.40	Office phone November	Paid DD

B Bedford Expenses	322.68	387.23	Nov/Dec Expenses	Unpaid EFT
Lightworks Plus	32.00	32.00	PAT Testing	Unpaid EFT
S Harding	61.57	61.57	Binders etc for OTIS reports	Unpaid EFT

EFT payments will be approved by Mrs. Richards and Mr. Harding. It was noted that this is the first time that no cheque payments were issued, saving the parish 60p per payment in having to mail the cheque and remittance to the beneficiary.

- ii. **Budget for FY2020/21:** All working parties had submitted their draft budgets to Mr. Startin, and he and the clerk had prepared the Establishments budget and consolidated all submissions. So long as the pond, BMX track repairs and boilers do not all need works completed during the next FY, the cashflow can cover all required items. Mr. Ellison confirmed that the BMX track will not be started in the next 18 months, and the boilers were only replaced 4 years ago and have a 10 year parts and labour warranty. There is however a possibility of a need to replace the chlorifiers, which would entail significant cost. Mr. Harding confirmed that the pond refurbishment will not commence in the next FY.

However, Mr. Startin explained that there would be a shortfall of expenditure over income of £14k per annum if the hiring of an assistant, on a 15 hour per week basis, went ahead. To resolve this an increase of 20% on the current precept (which equates to around £8 per year per council tax band D property) would need to be levied for the next FY (afterwards reverting to a rise of inflation only). Mr. Ellison commented that he felt that the residents would not be supportive of this level of increase – if it was a one off to pay for a specific project that might not be so much of an issue, but this is a more intangible benefit. Mr. Harding said that with the increase in residents, and subsequent workload for the clerk, the extra assistance is clearly justifiable. As four of the members were not present, it was agreed to defer the final decision to the January meeting and all members were asked to consider the proposals.

d. Highways and Transport

- i. The working party report was circulated in advance. Mr. Harding highlighted the results of the OTIS placement at the Deane Gate crossroads, with over 40,000 vehicle movements in one week, and

a top speed recorded of 90mph. It was agreed that Mr. Harding could obtain information about details of the accidents that have occurred at the crossroads, which incurs a small cost. Mr. Ellison asked if the Laverstoke PC had a figure in mind when they requested to hire the OTIS machine and for Mr. Harding to write a report for them, and Mr. Harding will be meeting them again after Christmas and will request that information.

e. Parish Council Governance

- i. The Governance working party has not met.

f. Publicity and Events

- i. Mr. Bealing reminded members that the tree was being put up on Tuesday 17th and that if any members were available to help, to meet at the pond at 9.30am.
- ii. Carols at the Pond is at 6pm on Saturday 21st December, Mrs. Taylor the Major is attending, and Mrs. Eydatoula will be making the welcome and thank you speeches.

g. Sports and Play Areas

- i. The working party report was issued to all members and there were no queries or comments. Mr. Ellison asked that the clerk writes to Jubiloaks and the Woodland group to thank them for their support with the tree planting.

7. Reports from representatives to other organisations

Andover Road Village Hall: an electrical survey was undertaken and necessary repairs undertaken. The piano has been removed from the hall. The TOPS panto was a huge success.

East Oakley Village Hall: the clerk noted that the hall had advertised for more committee members.

Jubiloaks/Woodlands Group: Mr. Ellison thanked the groups for all the work they had done in planting the new hedge and trees at Beach park and Peter Houseman.

Village Show Committee: a short report was issued in advance of the meeting, there were no queries or comments.

OCA: a meeting report was issued to all members and there were no comments or queries.

8. Confidential Items

Resolved: that owing to the confidential nature of the business to be discussed, the public and press be excluded from the remainder of the meeting.

9. Date of next meeting

The date of the next meeting was agreed to be 9th January 2020.