



OAKLEY AND DEANE PARISH COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING

HELD AT NEWFOUND PAVILION

ON THURSDAY 12TH SEPTEMBER 2024 7:30 PM

Councillors of Oakley and Deane Parish Council were summoned to attend the Ordinary Council Meeting at Newfound Pavilion on Thursday 12th September 2024. Members of the press and public were also invited to attend.

The public session commenced at 7:30 PM followed by the ordinary Council meeting at 7:40 PM. The business to be transacted at the meeting is set out below. Councillors and the public were requested to note that the meeting was recorded by the Council and may also be subject to recording by members of the public.

Present: Cllr. Rowley (Chair), Cllr. Hayman, Cllr. Bullions, Cllr. Burns, Cllr. Green, Cllr. Wain, Mrs. Beere (Clerk), Mr. Woodley (Deputy Clerk), Mrs. Hamer (RFO), Cllr. Harvey (BDBC) and PSCO Andy Jones.

Guest Speaker 6:30 PM – BDBC Local Plan Progress Update

Ahead of the September 12th '24 Ordinary Council Meeting Cllr. Paul Harvey, Basingstoke and Deane Borough Council (BDBC) Leader of the Council and Independent Forum gave a short speech. The short update offered a reflection on the Local Plan and the warehousing application proposed by Newlands.

The council's Local Plan, which was adopted in 2016, is currently being updated to ensure it remains up to date and delivers national and local objectives. Between the 22nd January '24 to 4th March '24 the council held a consultation on the draft Local Plan Update (Regulation 18). The statutory consultation asked respondents to give their views on the proposed spatial strategy, draft policies and site allocations. There was a good response to the consultation, with over 1,600 representations made and approximately 7,000 comments covering many aspects of the plan both from a spatial, site specific and policy perspective.

Cllr. Harvey highlighted that the development industry has not only created challenges with housing numbers and the policy, but also the locations for development. Additionally, the recent Election has delivered conflicting political messaging and disinformation around warehouses, a hospital and housing. The planning application proposed by Newlands is just a planning application. The hospital is an embryonic proposal. The options for housing were outlined in the Regulation 18 stage Local Plan, but they are still subject to change.

BDBC recognise the importance of following the process and give due regard to the planning laws so that residents can have confidence in the decisions that are made. The new Government has recently proposed changes to the National Planning Policy Framework which includes a significant increase in housing numbers and BDBC expect that a new consultation on their proposals will be required. Further information relating to this will be circulated to residents from BDBC and thus the Parish Council as soon as possible. Members of the Council thanked BDBC Cllr. Harvey.

www.basingstoke.gov.uk/lpu
www.basingstoke.gov.uk/LPU-reg18-consultation

PAUSED: Cllr. Harvey (BDBC) departed the meeting.

Public Session 7:30 PM

Three members of the public and co-opted members Mrs. Bettridge and Mr. Crawford attended to observe the meeting only.

PSCO Andy Jones gave an update on crime stats for the area and encouraged people to report crime through the correct channels. Residents are reminded to call 999 if they feel it's an emergency or 101 for other criminal matters such as Anti-Social behaviour. Reports of illegal poaching and hare coursing should be reported by calling 999, or 101 if it is not currently happening.

Council Meeting 7:40 PM

80/24 Apologies for absence

Apologies for absence were received and accepted from Cllr. Ellison (ODPC), Cllr. Condliffe (ODPC), Cllr. McAllister (ODPC), Mrs. Moody (ODPC Finance Assistant) and Cllr. Henderson (HCC).

Cllr. Burns (ODPC) was noted as absent.

81/24 Minutes of previous meeting

Minutes of the July 12th '24 meeting as previously circulated, were agreed to be accurate by all members present. The Chair signed, initialled and dated the minutes.

82/24 Declaration of interests

Cllr. Rowley declared an interest in agenda point 91/24 as a member of the Oakley Community Association (OCA).

83/24 Urgent matters

Members of the Sports Grounds and Play Areas Working Group (SGPAWG) to include the Clerk and Deputy Clerk met with a local group of young BMX users on Monday 2nd September '24 to discuss a design proposal for the upgrade of the Beach Park BMX track. A meeting with C&K Ltd. proceeded to take place on the Friday 6th September '24 to relay requests and a formal redevelopment proposal has since been received. This will be reviewed by the SGPAWG and brought to Octobers full Council meeting for review.

84/24 Clerk/Deputy Clerk report and correspondence received

- i. Request for holiday in lieu for the Clerk due to additional hours works supporting local Council events; Approved.
- ii. Scheme of delegation to the Officers, ref. S101 exp. 31st October '24; Request to review the details of the scheme by October 10th '24, postponed by one month; Approved.

85/24 Finance and Governance Working Groups;

- i. Finance working group reports for August and September were received.

- ii. Zurich Insurance; NF and PH pavilion rebuilding insurance survey to be conducted in line with our policy requirements. Request approval to proceed with Right Surveyors Asset Management Ltd at a cost of £1375 ex vat; Approved.
- iii. A verbal update on the adopted NALC (National Association of Local Councils) standing orders and NALC financial regulations, was given by the Clerk confirming a target deadline of October to have these completed and reviewed by the RFO and Governance Working Group to be updated on the Council website.
- iv. Newfound Address Registration; Request approval for mail to be received at Newfound Pavilion, to provide a permanent registered address for the Parish Council; Approved, delegated to the Deputy Clerk to submit a final proposal to the October main Council meeting concerning how this would be accommodated.

86/24 Update from Responsible Finance Officer (RFO) including payments for approval:

- i. Approval of payments for August and September 2024; Approved, ref. attachment A.
- ii. Update concerning our current budget with spend and income review (ref. attachment B), open table discussion (5 minutes) no decisions to be made; Members were reminded of the following timelines as we enter the Councils 2025-26 budget and precept setting season:
 - a. October 10th '24 all council members will be asked to review the outcome of our 6th month current budget spend and income review.
 - b. November 1st '24 all council members will be asked to submit their proposals for the Councils 2025-26 budget. A draft of the 2025-26 budget will be reviewed at the November 14th main meeting.
 - c. December 12th '24 all council members will be asked to agree the Councils final 2025-26 budget and review the proposed Parish precept.
 - d. January 9th '25 all council members are to agree the final 2025-26 Parish precept, to be submitted to Basingstoke and Deane Borough Council (BDBC) by no later than the 31st January 2025.
- iii. Verbal update on the process of the 2023/24 Annual Governance and Accountability Return (AGAR) external audit, with a request to reappoint Do the Number Ltd as our internal auditor for 2024-25; External Auditors (BDO) are still processing the 2023/24 AGAR and it was agreed by all members present to reappoint Do the Number Ltd as our internal auditor.

87/24 IT Projects:

- i. Request approval for an additional Microsoft Business Basic licence to allow co-opted member Mr. Crawford access rather than using personal email address when supporting with Council business. As per submitted proposals, at a cost of £4.90 per user per month, amount as previously agreed; Approved.
- ii. Implement Microsoft 365 groups as per the IT proposal; Approved.
- iii. Review other IT proposals as per the IT proposals document; Approved.

88/24 Planning Committee:

- i. The July 18th '24, August 15th '24 and September 5th 24 Planning Committee meeting minutes were received.
- ii. Planning applications and decisions report; Received.

- iii. Oakley Cricket Club, Double Net Lane Facility proposal was reviewed by the Council for comment (2-minute discussion allocated). It was noted that there was a typing error on the agenda, and that a decision had to be made by council to support the proposed application or not. The Double Net Lane Facility proposal is an upgrade to existing facilities and would be open to the public. All members present agreed to support the application, delegated to the Deputy Clerk to respond to the Oakley Cricket Club.
- iv. Proposal to move Planning Committee meetings from Thursday evenings to Tuesday evenings, due to Planning Committee Vice Chair being unavailable on Thursday evenings as from mid- September; Approved.

89/24 Local Environment and Highways:

- i. Request to have the village pond Willow Tree surveyed by Harrison Arboriculture Ltd, at a cost of £55 ex vat should HCC (Hampshire County Council) and BDBC be unable to support. Preferred Tree Surgeon Simon Warner to attend to any necessary work required, pending survey completion and Council approval on spend ahead of the winter months; Approved.
- ii. Request approval with delegation to the Clerk to have the trees towards the back right of the at Kings Orchard community space pruned with preferred Tree Surgeon Simon Warner to fence height, to avoid damage to neighbouring properties ahead for the winter season. Approved, subject to the Clerk meeting with neighbouring residents to agree the work required.
- iii. Request to advertise for additional members on the Highways working group to support projects; Approved. Noted that new members will have the option to join as a Councillor, or a co-opted member without the commitment of monthly meetings. Members of the public are encouraged to contact the Clerk clerk@oakleydeane-pc.gov.uk

90/24 Oakley Allotments Working Group:

- i. The August 8th '24 Oakley Allotment Keepers community meeting report was received. The report will be circulated to all plot holders, delegated to the Clerk as the Allotment Officer.

91/24 Community Engagement Working Group:

- i. Working group reports relating to Green Week 2024 commencing 14th September '24 was received.
- ii. Members noted that the scheduled September 5th Kids Bug Hunt has been postponed to Saturday 21st September '24 in Kennet Way Park 10:00-12:00 due to weather conditions. This will be followed by a Junk Jodie (Children's Entertainer) 'Wild-ERFUL Warriors' performance in the Oakley Junior School Hall 14:30-15:45 as part of Green Week 2024; Both events are free to attend, refreshments provided, all ages are welcome.
- iii. Request approval with delegation to the Clerk and CEWG to organise this year's Remembrance Service alongside St. Leonards Church and other community groups, Carols at the Pond (Christmas tree to be donated from Malshanger) and a stall at the St. John's Christmas Market; Approved.

PAUSED: Cllr. Rowley departed the room due to a declared interest in the following agenda item 91/24 iv. It was agreed by members that Cllr. Hayman act as Chair in his absence.

- iv. Request approval for the Oakley Community Association (OCA) to hire the NF grounds and facilities for the annual Oakley Firework Display, charged at a rate of £100 for the day as per the Councils hire terms and conditions; Approved.

PAUSED: Cllr. Rowley rejoined the meeting as acting Chair.

92/24 Sports Grounds and Play Areas Working Group:

Reports relate to the sports grounds and pavilions in Newfound (NF) and Peter Houseman (PH), facilities at Beach Park (BP) and the play areas on Avon Road (ARPA) and Upper Farm Road (UFRPA).

- i. Working group reports for August and September were received.
- ii. Request approval with delegation to the Clerk and SGPAWG to oversee the purchase and installation of a balance trail at ARPA at a cost of no more than £5k utilising CIL funds. Supplier to be selected based on best value and quality of product following tenders; Approved.
- iii. Request retrospective approval on the recondition and upgrade the NF cricket square with Larkstel Ltd at a cost of £465 (Budget £680); Approved.
- iv. The Chair of Oakley Youth Football Club (OYFC) has requested to speak at the October 10th '24 main council meeting, concerning hire fees of the NF and PH facilities and grounds; Approved.

Council Confidential Matters 8:10 PM

The Council have the right: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.

93/24 Confidential matters – Allotments

94/24 Confidential matters – Officer Employment

Meeting adjourned 8:30 PM

Next meeting scheduled for 10th October 2024 to be held at Newfound Pavilion.

Attachment A: Agenda point ref. 86/24 i. Payments for August and September 2024

OAKLEY AND DEANE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/07/2024		
	Cash in Hand 01/04/2024		388,847.32
	ADD Receipts 01/04/2024 - 31/07/2024		236,439.95
			625,287.27
	SUBTRACT Payments 01/04/2024 - 31/07/2024		60,464.50
A	Cash in Hand 31/07/2024 (per Cash Book)		564,822.77
	Cash in hand per Bank Statements		
	Petty Cash 31/07/2024	0.00	
	Lloyds Bank Treasurer's Account 31/07/2024	20,931.80	
	Lloyds Bank Business Bank Instant 31/07/2024	24,253.01	
	The Public Sector Deposit Fund 31/07/2024	516,225.87	
	Basingstoke & Deane Borough Co 01/04/2024	3,412.09	
	Lloyds Bank Business Credit Card 26/07/2024	0.00	
			564,822.77
	Less unrepresented payments		564,822.77
	Plus unrepresented receipts		
B	Adjusted Bank Balance		564,822.77
	A = B Checks out OK		

OAKLEY AND DEANE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RPO etc)

Approved by: _____ Date: _____
Name and Role (RPO/CMA of Finance etc)

Bank Reconciliation at 31/08/2024			
	Cash in Hand 01/04/2024		388,847.32
	ADD Receipts 01/04/2024 - 31/08/2024		242,132.37
			630,979.69
	SUBTRACT Payments 01/04/2024 - 31/08/2024		73,184.57
A	Cash in Hand 31/08/2024 (per Cash Book)		557,795.12
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2024	0.00	
	Lloyds Bank Treasurer's Account 31/08/2024	11,677.83	
	Lloyds Bank Business Bank Instant 31/08/2024	24,277.00	
	The Public Sector Deposit Fund 31/08/2024	518,426.20	
	Basingstoke & Deane Borough Co 01/04/2024	3,412.09	
	Lloyds Bank Business Credit Card 27/08/2024	0.00	
			557,795.12
	Less unpresented payments		
			557,795.12
	Plus unpresented receipts		
B	Adjusted Bank Balance		557,795.12
	A = B Checks out OK		

OAKLEY AND DEANE PARISH COUNCIL
PAYMENTS (AWAITING AUTHORISATION) LIST

27 August 2024 (2024 - 2025)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
146	29/08/2024		Lloyds Bank Treasuri		Emptying of litter bins	RC Saunders Limited	S	400.00	80.00	480.00
143	29/08/2024		Lloyds Bank Treasuri		Service hot tap ladies cloak NF	W G Shenton Plumbing anc	S	79.49	15.90	95.39
147	29/08/2024		Lloyds Bank Treasuri		Replace manhole cover	KLG Services Ltd	S	230.00	46.00	276.00
143	29/08/2024		Lloyds Bank Treasuri		Service hot tap ladies cloak NF	W G Shenton Plumbing anc	S	79.50	15.90	95.40
144	29/08/2024		Lloyds Bank Treasuri		Strimming and tidying in open	Oakley Handyman Service	X	132.50		132.50
146	29/08/2024		Lloyds Bank Treasuri		ICOM Membership fees	ICOM	E	75.00		75.00
156	29/08/2024		Lloyds Bank Treasuri		Strimming and tidying in open	Oakley Handyman Service	X	125.00		125.00
157	29/08/2024		Lloyds Bank Treasuri		Coffee and chat cookies	Alex Rowley	Z	29.89		29.89
Total								1,151.38	157.80	1,309.18

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OAKLEY AND DEANE PARISH COUNCIL
PAYMENTS (AWAITING AUTHORISATION) LIST

11 September 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
145	13/09/2024		Lloyds Bank Treasuri		Hire of Andover Road Village H	Oakley Village Hall	X	30.00		30.00
169	13/09/2024		Lloyds Bank Treasuri		Cleaning of pavilions	Gleaming & Cleaning	X	70.00		70.00
169	13/09/2024		Lloyds Bank Treasuri		Cleaning of pavilions	Gleaming & Cleaning	X	110.00		110.00
170	13/09/2024		Lloyds Bank Treasuri		Grounds maintenance	Scofell Landscapes Ltd	S	296.66	59.33	355.99
171	13/09/2024		Lloyds Bank Treasuri		Handyman hours	Oakley Handyman Service	X	135.00		135.00
172	13/09/2024		Lloyds Bank Treasuri		Pump Track site visit	Clark & Kent Contractors	S	750.00	150.00	900.00
173	13/09/2024		Lloyds Bank Treasuri		Newfound maintenance	Stephen Woodley	S	2.91	0.58	3.49
174	13/09/2024		Lloyds Bank Treasuri		Budgeting for Officers Training	Hampshire Association of L	S	96.00	19.20	115.20
175	13/09/2024		Lloyds Bank Treasuri		Grounds maintenance	Larkstel Ltd	S	2,141.33	428.27	2,569.60
176	13/09/2024		Lloyds Bank Treasuri		Contracted Finance Assistant h	Victoria Moody	X	270.00		270.00
179	13/09/2024		Lloyds Bank Treasuri		Litter bin repairs	RC Saunders Limited	S	160.00	32.00	192.00
Total								4,061.90	689.38	4,751.28

OAKLEY AND DEANE PARISH COUNCIL
PAYMENTS LIST

6 August 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Staff Costs	25/07/2024 - 25/07/2024				Confidential			4,783.10		4,783.10
109 Land costs	01/07/2024		Lloyds Bank Treasun		Rent payable for land at Beach Basingstoke and Deane Bo	E	1.00			1.00
110 Rent of storage space	02/07/2024		Lloyds Bank Treasun		Rent payable for garage storag	Sovereign Housing	S	47.62	9.53	57.15
115 Electricity	09/07/2024		Lloyds Bank Treasun		Electricity usage at Peter House	Octopus Energy Ltd	L	75.09	3.75	78.84
114 Electricity	09/07/2024		Lloyds Bank Treasun		Electricity and gas usage at Ne	Octopus Energy Ltd	L	171.33	8.57	179.90
114 Gas	09/07/2024		Lloyds Bank Treasun		Electricity and gas usage at Ne	Octopus Energy Ltd	L	14.10	0.70	14.80
116 Communication costs	10/07/2024		Lloyds Bank Treasun		BT Cloud Voice service for clerk	British Telecommunications	S	42.93	8.59	51.52
108 Training costs: staff	12/07/2024		Lloyds Bank Treasun		Intro to Planning for Local Cou	Hampshire Association of L	S	48.00	9.60	57.60
99 Training costs: councillors	12/07/2024		Lloyds Bank Treasun		Intro to Planning for Local Cou	Hampshire Association of L	S	48.00	9.60	57.60
111 Contracted Finance Asst	12/07/2024		Lloyds Bank Treasun		Contracted Finance Assistant h	Victoria Moody	X	550.00		550.00
102 Contract costs	12/07/2024		Lloyds Bank Treasun		Emptying of litter bins	RC Saunders Limited	S	640.00	128.00	768.00
103 Grounds maintenance contract	12/07/2024		Lloyds Bank Treasun		Grounds maintenance	Scotell Landscapes Ltd	S	296.66	59.33	355.99
101 Grounds maintenance contract	12/07/2024		Lloyds Bank Treasun		Grounds maintenance	Larkstel Ltd	S	2,141.33	428.27	2,569.60
105 Tree maintenance	12/07/2024		Lloyds Bank Treasun		Remove tree at allotments	S W Contract Services	S	80.00	16.00	96.00
98 Cleaning	12/07/2024		Lloyds Bank Treasun		Cleaning of pavilions	Gleaming & Cleaning	X	80.00		80.00
98 Cleaning	12/07/2024		Lloyds Bank Treasun		Cleaning of pavilions	Gleaming & Cleaning	X	130.00		130.00
107 Maintenance and repair	12/07/2024		Lloyds Bank Treasun		Hedge works	S W Contract Services	S	400.00	80.00	480.00
104 Maintenance and repair	12/07/2024		Lloyds Bank Treasun		Pipework insulation at Carterts	W G Sherton Plumbing and S	S	88.81	17.76	106.57
107 Maintenance and repair	12/07/2024		Lloyds Bank Treasun		Hedge works	S W Contract Services	S	150.00	30.00	180.00
96 Maintenance and repair	12/07/2024		Lloyds Bank Treasun		Strimming and tidying in open	Oakley Handyman Service	X	561.62		561.62

OAKLEY AND DEANE PARISH COUNCIL
PAYMENTS LIST

6 August 2024 (2024 - 2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
113 Maintenance and repair	12/07/2024		Lloyds Bank Treasun		Strimming and tidying in open	Oakley Handyman Service	X	125.00		125.00
95 Equipment	12/07/2024		Lloyds Bank Treasun		Steel goal and grass matting	Ava Recreation Ltd	S	4,393.14	878.63	5,271.77
97 Tennis courts	12/07/2024		Lloyds Bank Treasun		Tennis court maintenance	ETC Sports Surfaces Ltd	S	800.00	160.00	960.00
100 Play area	12/07/2024		Lloyds Bank Treasun		Spinning bowl and safety surta	Infinity Playgrounds Ltd	S	3,583.95	716.79	4,300.74
106 Play area	12/07/2024		Lloyds Bank Treasun		Cutting hedge and weed killing	S W Contract Services	S	80.00	16.00	96.00
112 Play area	12/07/2024		Lloyds Bank Treasun		Painting Play Equipment	Oakley Handyman Service	X	1,721.92		1,721.92
106 Open space	12/07/2024		Lloyds Bank Treasun		Cutting hedge and weed killing	S W Contract Services	S	200.00	40.00	240.00
125 Water	18/07/2024		Lloyds Bank Treasun		Water charges for Newfound sq	Castle Water Ltd	S	16.64	3.33	19.97
126 Communication costs	22/07/2024		Lloyds Bank Treasun		Website hosting	Hugo Fox Ltd	S	9.99	2.00	11.99
130 Hire fees: sports teams	24/07/2024		Lloyds Bank Treasun		Oakley FC pitch fees	Oakley Youth FC	E			11.99
117 Office supplies	26/07/2024		Lloyds Bank Business		Printer ink for RFO	HP Instant Ink	S	4.57	0.92	5.49
134 Communication costs	26/07/2024		Lloyds Bank Business		Starlink internet contract	Starlink Internet Services L	S	62.50	12.50	75.00
133 Planting and landscaping	26/07/2024		Lloyds Bank Business		Strimmer	Screwfix	S	108.72	21.75	130.47
132 Communication costs	29/07/2024		Lloyds Bank Treasun		Clerk & deputy clerk mobile ph	EE Limited	S	26.63	5.33	31.96
131 Water	29/07/2024		Lloyds Bank Treasun		Water charges for Peter House	Castle Water Ltd	S	4.17	0.83	5.00
					Total			21,486.82	2,667.78	24,154.60

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Staff Costs	08/08/2024 - 29/08/2024				Confidential			4,936.95		4,936.95
149 Rent of storage space	02/08/2024		Lloyds Bank Treasur		Rent payable for garage storag	Sovereign Housing	S	47.62	9.53	57.15
138 Office supplies	07/08/2024		Lloyds Bank Treasur		Keyboard - Deputy Clerk	Amazon	S	16.65	3.33	19.98
135 Contracted Finance Asst	07/08/2024		Lloyds Bank Treasur		Contracted Finance Assistant h	Victoria Moody	X	770.00		770.00
139 Contract costs	07/08/2024		Lloyds Bank Treasur		Emptying of litter bins	RC Saunders Limited	S	640.00	128.00	768.00
140 Grounds maintenance contract	07/08/2024		Lloyds Bank Treasur		Grounds maintenance	Larkstel Ltd	S	2,141.33	428.27	2,569.60
129 Grounds maintenance contract	07/08/2024		Lloyds Bank Treasur		Grounds maintenance	Scotell Landscapes Ltd	S	296.66	59.33	355.99
137 Bins	07/08/2024		Lloyds Bank Treasur		Purchase of Trojan 100 litre lit	Kingfisher Direct Ltd t/a Bi	S	687.65	137.53	825.18
136 Cleaning	07/08/2024		Lloyds Bank Treasur		Cleaning of pavilions	Gleaming & Cleaning	X	150.00		150.00
136 Cleaning	07/08/2024		Lloyds Bank Treasur		Cleaning of pavilions	Gleaming & Cleaning	X	190.00		190.00
127 Maintenance and repair	07/08/2024		Lloyds Bank Treasur		Strimming and tidying in open	Oakley Handyman Service	X	257.47		257.47
141 VAT Refund	08/08/2024		Lloyds Bank Treasur		VAT refund	HMRC	R		3.22	3.22
128 Communication costs	09/08/2024		Lloyds Bank Treasur		BT Cloud Voice service for clerk	British Telecommunications	S	42.93	8.59	51.52
150 Electricity	09/08/2024		Lloyds Bank Treasur		Electricity usage at Peter Hous	Octopus Energy Ltd	L	10.25	0.51	10.76
142 Electricity	09/08/2024		Lloyds Bank Treasur		Electricity and gas usage at Ne	Octopus Energy Ltd	L	124.31	6.22	130.53
142 Gas	09/08/2024		Lloyds Bank Treasur		Electricity and gas usage at Ne	Octopus Energy Ltd	L	10.33	0.52	10.85
158 Water	20/08/2024		Lloyds Bank Treasur		Water charges for Newfound sp	Castle Water Ltd	S	15.21	3.04	18.25
159 Communication costs	21/08/2024		Lloyds Bank Treasur		Website hosting	Hugo Fox Ltd	S	9.99	2.00	11.99
152 IT software	27/08/2024		Lloyds Bank Business		Ragic subscription incl. non ste	Ragic	X	5.23		5.23
155 IT software	27/08/2024		Lloyds Bank Business		Microsoft 365 subscription	Microsoft	S	98.40	19.68	118.08
154 Communication costs	27/08/2024		Lloyds Bank Business		Starlink internet contract	Starlink Internet Services L	S	62.50	12.50	75.00
153 Office supplies	27/08/2024		Lloyds Bank Business		Printer ink for RFO	HP Instant Ink	S	4.57	0.92	5.49
151 Bank fees	27/08/2024		Lloyds Bank Business		Credit card annual fee	Lloyds	E	32.00		32.00
152 Bank fees	27/08/2024		Lloyds Bank Business		Ragic subscription incl. non ste	Ragic	E	0.15		0.15
161 Communication costs	28/08/2024		Lloyds Bank Treasur		Clark & deputy clerk mobile ph	EE Limited	S	21.24	4.25	25.49
160 Water	28/08/2024		Lloyds Bank Treasur		Water charges for Peter Hous	Castle Water Ltd	S	10.01	2.00	12.01
148 Contract costs	29/08/2024		Lloyds Bank Treasur		Emptying of litter bins	RC Saunders Limited	S	400.00	80.00	480.00
143 Maintenance and repair	29/08/2024		Lloyds Bank Treasur		Service hot tap ladies cloak NF	W G Shenton Plumbing anc	S	79.49	15.90	95.39
147 Maintenance and repair	29/08/2024		Lloyds Bank Treasur		Replace manhole cover	KLG Services Ltd	S	230.00	46.00	276.00
143 Maintenance and repair	29/08/2024		Lloyds Bank Treasur		Service hot tap ladies cloak NF	W G Shenton Plumbing anc	S	79.50	15.90	95.40
144 Maintenance and repair	29/08/2024		Lloyds Bank Treasur		Strimming and tidying in open	Oakley Handyman Service	X	132.50		132.50
156 Maintenance and repair	29/08/2024		Lloyds Bank Treasur		Strimming and tidying in open	Oakley Handyman Service	X	125.00		125.00
157 Newfound Thursdays	29/08/2024		Lloyds Bank Treasur		Coffee and chat cookies	Alex Rowley	Z	29.89		29.89
146 ICCH Membership Fees	29/08/2024		Lloyds Bank Treasur		ICCH Membership fees	ICCH	E	75.00		75.00

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Total								11,732.83	987.24	12,720.07

OAKLEY AND DEANE PARISH COUNCIL

6 August 2024 (2024 - 2025)

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
25 Hire fees: private hire	05/07/2024		Lloyds Bank Treasur		Private hire at Peter Houseman	Sam Pitter	E	50.00		50.00
37 Interest	07/07/2024		The Public Sector De		Dividend reinvested	CCLA Investment Manager	E	1,516.20		1,516.20
24 Hire fees: private hire	08/07/2024		Lloyds Bank Treasur		Private hire at Peter Houseman	Jacqui Pound	E	40.00		40.00
23 Hire fees: sports teams	08/07/2024		Lloyds Bank Treasur		Cricket club pitch fees	St Mary's Cricket Club	E	550.00		550.00
28 Burial fees	09/07/2024		Lloyds Bank Treasur		Burial fees	J Williams	E	300.00		300.00
29 Interest	09/07/2024		Lloyds Bank Business		Deposit account interest credit	Lloyds	E	25.02		25.02
36 Hire fees: private hire	11/07/2024		Lloyds Bank Treasur		Private hire at Peter Houseman	Helen Miller	E	40.00		40.00
26 Hire fees: sports teams	15/07/2024		Lloyds Bank Treasur		Oakley Bridge Club retainer	Oakley Bridge Club	E	10.00		10.00
32 Hire fees: sports teams	15/07/2024		Lloyds Bank Treasur		Use of the Peter Houseman Fic	Oakley Youth FC	E	50.00		50.00
27 Burial fees	16/07/2024		Lloyds Bank Treasur		Burial fees	Spencer & Peyton Ltd	E	450.00		450.00
30 Hire fees: sports teams	22/07/2024		Lloyds Bank Treasur		Use of the Peter Houseman Fic	Basingstoke School of Deve	E	520.00		520.00
31 Burial fees	23/07/2024		Lloyds Bank Treasur		Burial fees	Spencer & Peyton Ltd	E	150.00		150.00
35 Hire fees: sports teams	24/07/2024		Lloyds Bank Treasur		Oakley FC pitch fees	Oakley Youth FC	E	1,040.00		1,040.00
33 Burial fees	30/07/2024		Lloyds Bank Treasur		Burial fees	Spencer & Peyton Ltd	E	150.00		150.00
34 Burial fees	31/07/2024		Lloyds Bank Treasur		Burial fees	Spencer & Peyton Ltd	E	100.00		100.00
Total								4,991.22		4,991.22

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

RECEIPTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
39	Donations	01/08/2024		Lloyds Bank Treasuri		Donations	cash	X	152.95		152.95
48	Interest	02/08/2024		The Public Sector De		Dividend reinvested	CCLA Investment Manager	E	2,202.33		2,202.33
40	Burial fees	05/08/2024		Lloyds Bank Treasuri		Burial fees	Co-op Funerakare	E	300.00		300.00
38	Interest	08/08/2024		Lloyds Bank Treasuri		VAT refund	HMRC	X	3.22		3.22
45	Interest	09/08/2024		Lloyds Bank Business		Deposit account interest credit	Lloyds	E	23.99		23.99
49	Interest	09/08/2024		Lloyds Bank Business		Deposit account interest credit	Lloyds	E			
46	Interest	12/08/2024		Lloyds Bank Treasuri		VAT refund	HMRC	X			
42	Interest	12/08/2024		Lloyds Bank Treasuri		VAT refund	HMRC	X	0.34		0.34
42	VAT Refund	12/08/2024		Lloyds Bank Treasuri		VAT refund	HMRC	R		2,918.55	2,918.55
46	VAT Refund	12/08/2024		Lloyds Bank Treasuri		VAT refund	HMRC	R			
43	Hire fees: sports teams	15/08/2024		Lloyds Bank Treasuri		Oakley Bridge Club retainer	Oakley Bridge Club	E	10.00		10.00
47	Hire fees: sports teams	15/08/2024		Lloyds Bank Treasuri		Oakley Bridge Club retainer	Oakley Bridge Club	E			
41	Hire fees: private hire	16/08/2024		Lloyds Bank Treasuri		Private hire at Peter Houseman	Kate Folan	E	80.00		80.00
44	Cashback	27/08/2024		Lloyds Bank Business		Cashback	Lloyds	X	1.04		1.04
Total									2,773.87	2,918.55	5,692.42

Attachment B: Agenda point ref. 86/24 ii. Current budget with spend and income review

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

Allotments

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
31 Allotment land costs				1,156.00	828.00	828.00	828.00 (71%)
32 Allotment plot rent	2,250.00	33.00	-2,216.32				-2,216.32 (-98%)
33 Allotment deposits		150.00	150.00		150.00	-150.00	(N/A)
34 Water contribution				518.00	518.00	518.00	518.00 (100%)
35 Plot clearance				2,990.00	2,990.00	2,990.00	2,990.00 (100%)
36 Maintenance and repair				500.00	123.80	376.20	376.20 (75%)
37 Equipment							(N/A)
38 Membership subscription				66.00	66.00	66.00	66.00 (100%)
SUB TOTAL	2,250.00	183.00	-2,066.32	5,230.00	601.80	4,628.20	2,501.80 (54%)

Beach Park

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
62 Tennis courts				800.00	820.00	-20.00	-20.00 (-2%)
63 Skate park				3,500.00	3,500.00	3,500.00	3,500.00 (100%)
64 BMX track							(N/A)
65 Play area				1,250.00	1,801.00	-551.00	-551.00 (-44%)
66 Land costs				1.00	1.00		(0%)
1017 Open space					200.00	-200.00	-200.00 (N/A)
SUB TOTAL				5,551.00	2,822.00	2,729.00	2,729.00 (49%)

Burial ground and churchyard

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
44 Burial fees	8,000.00	2,150.00	-3,850.00				-3,850.00 (-48%)
45 Maintenance and repair				10,440.00	10,440.00	10,440.00	10,440.00 (100%)
46 Equipment				150.00	150.00	150.00	150.00 (100%)
1005 BDRG Closed cemeteries grant							(N/A)
1010 ICCM Membership Fees							(N/A)
SUB TOTAL	8,000.00	2,150.00	-3,850.00	10,590.00	10,590.00	16,740.00	16,740.00 (61%)

CIL

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	*) Under/over spend
1001 CIL - 2021/0022					7,977.00	-7,977.00	-7,977.00 (N/A)
1002 CIL - 2022/0023							(N/A)
1003 CIL - 2023/0024							(N/A)
1004 CIL - 2024/0025		125,730.83	125,730.83				125,730.83 (N/A)
SUB TOTAL		125,730.83	125,730.83		7,977.00	-7,977.00	117,753.74 (N/A)

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

Establishment costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
5 IT software				6,410.00	1,105.26	5,214.74	5,214.74 (81%)
6 IT hardware				600.00	600.00	600.00	600.00 (100%)
7 Communication costs				2,150.00	689.27	1,560.73	1,560.73 (72%)
8 Postage				50.00	50.00	50.00	50.00 (100%)
9 Office supplies				300.00	86.86	213.14	213.14 (71%)
10 Insurance				3,874.00	3,874.00	3,874.00	3,874.00 (100%)
11 Audit				1,500.00	750.00	750.00	750.00 (50%)
12 Training costs: staff				500.00	148.00	352.00	352.00 (70%)
13 Rent of office space					60.00	-60.00	-60.00 (N/A)
67 Rent of storage space					190.50	-190.50	-190.50 (N/A)
72 Training costs: councillors				800.00	202.00	598.00	598.00 (74%)
73 Membership subscription				1,450.00	1,401.00	49.00	49.00 (3%)
987 Contingencies				2,050.00	2,050.00	2,050.00	2,050.00 (100%)
999 Uncategorised							(N/A)
1008 Bank fees				50.00	11.21	38.79	38.79 (77%)
1010 Locum Clerk				1,500.00		1,500.00	1,500.00 (100%)
1011 Contracted Finance Asst					1,790.00	-1,790.00	-1,790.00 (N/A)
1015 IT project services					97.50	-97.50	-97.50 (N/A)
1016 PC merchandise					243.84	-243.84	-243.84 (N/A)
SUB TOTAL				21,234.00	6,763.24	14,470.76	14,470.76 (68%)

Grounds maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
17 Grounds maintenance contract c				42,490.00	11,131.90	31,358.04	31,358.04 (72%)
43 Planting and landscaping				250.00	250.00	250.00	250.00 (100%)
71 Tree maintenance				2,300.00	80.00	2,220.00	2,220.00 (96%)
74 Cricket square				675.00	675.00	675.00	675.00 (100%)
1002 Bench repairs				1,000.00	1,000.00	1,000.00	1,000.00 (100%)
1004 BDBC grass cutting grant							(N/A)
1006 BDBC cricket square maintainan							(N/A)
SUB TOTAL				46,723.00	11,211.90	35,511.04	35,511.04 (76%)

Highways

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
57 Equipment				250.00	250.00	250.00	250.00 (100%)
58 Equipment maintenance and rep							(N/A)
SUB TOTAL				250.00	250.00	250.00	250.00 (100%)

OAKLEY AND DEANE PARISH COUNCIL

2 September 2024 (2024 - 2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

Income Code Title	Receipts			Payments			Net Position ± Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1 Receipt	131,100.00	85,550.00	-45,550.00				-45,550.00 (-35%)
2 RORC Grants	28,722.35	28,618.65	-103.70				-103.70 (-0%)
3 Other grants							(N/A)
59 Donations	200.00		-200.00	200.00	200.00		(0%)
61 S106/CIL							(N/A)
68 Hire fees: private hire	1,120.00	170.00	-950.00				-950.00 (-84%)
69 Hire fees: sports teams	10,300.00	2,900.00	-7,400.00				-7,400.00 (-71%)
1001 Interest	7,500.00	6,250.04	-1,249.96				-1,249.96 (-17%)
1063 VAT Refund							(N/A)
1020 Cashback							(N/A)
SUB TOTAL	178,842.35	101,689.49	-78,462.86	200.00	200.00		-78,562.86 (-44%)

Newfound Sports Ground incl. Code Title	Receipts			Payments			Net Position ± Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
24 Electricity		87.42	87.42	3,000.00	668.73	2,431.27	2,518.69 (84%)
25 Gas				2,500.00	379.82	2,120.18	2,120.18 (84%)
26 Water				200.00	50.01	149.99	149.99 (75%)
27 Clearing				1,650.00	510.00	1,140.00	1,140.00 (69%)
28 Maintenance and repair				1,470.00	891.13	578.87	578.87 (39%)
29 Track repairs				1,750.00	1,750.00		1,750.00 (100%)
30 Equipment				360.00	48.31	311.69	311.69 (86%)
1018 Income							(N/A)
SUB TOTAL		87.42	87.42	10,930.00	2,448.98	8,482.02	8,669.42 (79%)

Peter Houseman Sports Groupr Code Title	Receipts			Payments			Net Position ± Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
18 Electricity				1,500.00	437.20	1,062.80	1,062.80 (71%)
19 Water				200.00	23.17	176.83	176.83 (88%)
20 Clearing				1,600.00	404.50	1,195.50	1,195.50 (74%)
21 Maintenance and repair				2,170.00	881.99	1,288.01	1,288.01 (59%)
22 Track repairs				1,000.00	1,000.00		1,000.00 (100%)
23 Equipment				200.00	200.00		200.00 (100%)
75 Land costs				1.00		1.00	1.00 (100%)
SUB TOTAL				6,671.00	1,746.96	4,924.04	4,924.04 (74%)

Play areas and open spaces Code Title	Receipts			Payments			Net Position ± Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
40 Maintenance and repair				1,400.00	1,625.34	-225.34	-225.34 (-16%)
41 Equipment				8,120.00	90.00	8,030.00	8,030.00 (98%)

OAKLEY AND DEANE PARISH COUNCIL

3 September 2024 (2024 - 2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/07/2024)

42 Inspection		270.00		270.00	270.00 (100%)
SUB TOTAL		9,790.80	1,715.34	8,074.86	8,074.86 (82%)

Special events and projects

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	=> Under/over spend
51 One off events							(N/A)
53 Newfound Thursdays				500.00	45.21	454.79	454.79 (90%)
54 Sustainability projects				850.00	52.14	897.86	897.86 (91%)
55 Welcome packs				200.00	200.00	200.00	200.00 (100%)
56 Other community engagement				285.00		285.00	285.00 (100%)
60 Annual events				1,125.00	87.23	1,037.77	1,037.77 (92%)
76 Promotion and Comms				100.00		100.00	100.00 (100%)
77 Youth Council				500.00		500.00	500.00 (100%)
SUB TOTAL				3,360.00	184.58	3,175.42	3,175.42 (94%)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	=> Under/over spend
SUB TOTAL				62,950.00	16,185.35	46,763.62	46,763.62 (74%)

Waste management

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	=> Under/over spend
15 Contract costs				3,000.00	2,560.00	440.00	440.00 (14%)
16 Equipment & workwear				200.00		200.00	200.00 (100%)
70 Bins							(N/A)
1007 RORC litter grant							(N/A)
1009 Garage clearance							(N/A)
1012 Relocation							(N/A)
1013 Maintenance & repairs					600.00	-600.00	-600.00 (N/A)
SUB TOTAL				3,200.00	3,220.00	-20.00	-20.00 (-6%)

Summary

NET TOTAL	187,192.35	231,641.42	44,449.07	195,676.80	64,878.17	140,800.83	140,800.83 (48%)
V.A.T.		4,708.53			5,586.33		
GROSS TOTAL		236,439.95			70,464.50		

OAKLEY AND DEANE PARISH COUNCIL

4 September 2024 (2024 - 2025)

Summary of Receipts and Payments

Cost Centre Group - Excl CIL (Between 01/04/2024 and 31/08/2024)

Allotments

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	** Under/over spend
31 Allotment land costs				1,156.00	828.00	828.00	828.00 (71%)
32 Allotment plot rent	2,250.00	33.08	-2,216.32				-2,216.32 (-98%)
33 Allotment deposits		150.00	150.00		150.00	-150.00	(NA)
34 Water contribution				518.00		518.00	518.00 (100%)
35 Plot clearance				2,990.00		2,990.00	2,990.00 (100%)
36 Maintenance and repair				500.00	123.90	376.20	376.20 (75%)
37 Equipment							(NA)
38 Membership subscription				66.00		66.00	66.00 (100%)
SUB TOTAL	2,250.00	183.08	-2,066.32	5,230.00	601.90	4,628.20	2,961.88 (54%)

Beach Park

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	** Under/over spend
52 Tennis courts				800.00	828.00	-28.00	-28.00 (-2%)
53 Skate park				3,500.00		3,500.00	3,500.00 (100%)
54 BMX track							(NA)
55 Play area				1,250.00	88.00	1,179.00	1,179.00 (93%)
56 Land costs				1.00	1.00		(0%)
1017 Open space					300.00	-300.00	-300.00 (NA)
SUB TOTAL				5,551.00	1,101.00	4,450.00	4,450.00 (80%)

Burial ground and churchyard

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	** Under/over spend
44 Burial fees	6,000.00	2,480.00	-3,520.00				-3,520.00 (-59%)
45 Maintenance and repair				10,440.00		10,440.00	10,440.00 (100%)
46 Equipment				150.00		150.00	150.00 (100%)
1065 RBRC Closed cemeteries grant							(NA)
1018 ICCM Membership Fees					75.00	-75.00	-75.00 (NA)
SUB TOTAL	6,000.00	2,480.00	-3,520.00	10,590.00	75.00	10,615.00	10,665.00 (82%)

Establishment costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	** Under/over spend
5 IT software				6,410.00	1,298.80	5,111.11	5,111.11 (79%)
6 IT hardware				600.00		600.00	600.00 (100%)
7 Communication costs				2,150.00	725.93	1,424.07	1,424.07 (66%)
8 Postage				30.00		30.00	30.00 (100%)
9 Office supplies				380.00	197.88	182.12	182.12 (48%)
10 Insurance				3,874.00		3,874.00	3,874.00 (100%)
11 Audit				1,500.00	750.00	750.00	750.00 (50%)
12 Training costs: staff				500.00	146.00	354.00	354.00 (70%)

OAKLEY AND DEANE PARISH COUNCIL

4 September 2024 (2024 - 2025)

Summary of Receipts and Payments

Cost Centre Group - Excl CIL (Between 01/04/2024 and 31/05/2024)

13 Rent of office space			60.00	-60.00	-60.00 (N/A)
67 Rent of storage space			238.12	-238.12	-238.12 (N/A)
72 Training costs: councillors	800.00	202.00	598.00	598.00	598.00 (74%)
73 Membership subscription	1,450.00	1,401.00	49.00	49.00	49.00 (3%)
997 Contingencies	2,050.00		2,050.00	2,050.00	2,050.00 (100%)
999 Uncategorised					(N/A)
1008 Bank fees	50.00	43.36	6.64	6.64	6.64 (13%)
1010 Locum Clerk	1,500.00		1,500.00	1,500.00	1,500.00 (100%)
1011 Contracted Finance Asst			2,560.00	-2,560.00	-2,560.00 (N/A)
1015 IT project services			97.50	-97.50	-97.50 (N/A)
1016 PC merchandise			243.84	-243.84	-243.84 (N/A)
SUB TOTAL			21,234.80	7,874.62	13,360.18 (62%)

Grounds maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
17 Grounds maintenance contract c				34,486.00	13,569.95	20,916.05	20,916.05 (60%)
43 Planting and landscaping				250.00	250.00	250.00	250.00 (100%)
71 Tree maintenance	2,300.00	88.00	2,212.00	2,229.00	2,229.00	2,229.00 (96%)	
74 Cricket squares				675.00	675.00	675.00	675.00 (100%)
1002 Bench repairs				1,000.00	1,000.00	1,000.00	1,000.00 (100%)
1004 BOSC grass cutting grant							(N/A)
1006 BOSC cricket square maintenanc							(N/A)
1025 Handypersons allowance				8,000.00	2,823.51	5,176.49	5,176.49 (65%)
SUB TOTAL				46,721.00	16,573.46	30,147.54	30,147.54 (64%)

Highways

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
57 Equipment				250.00		250.00	250.00 (100%)
58 Equipment maintenance and rep							(N/A)
SUB TOTAL				250.00		250.00	250.00 (100%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
1 Precept	131,100.00	65,550.00	-65,550.00				-65,550.00 (-50%)
2 BOSC Grants	28,722.35	28,615.05	-107.30				-107.30 (-0%)
3 Other grants							(N/A)
59 Donations	200.00	152.95	-47.05	200.00	200.00		152.95 (38%)
61 S10MCL							(N/A)
68 Hire fees: private hire	1,120.00	350.00	-770.00				-770.00 (-77%)
69 Hire fees: sports teams	10,300.00	2,910.00	-7,390.00				-7,390.00 (-71%)
1001 Interest	7,500.00	8,480.72	980.72				980.72 (13%)
1003 VAT Refund							(N/A)
1020 Cashback		1.04	1.04				1.04 (N/A)

OAKLEY AND DEANE PARISH COUNCIL

4 September 2024 (2024 - 2025)

Summary of Receipts and Payments
Cost Centre Group - Excl CIL (Between 01/04/2024 and 31/08/2024)

SUB TOTAL	178,842.36	161,963.36	-16,879.00	288.90	288.90	-16,779.99 (-48%)
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Newfound Sports Ground incl.

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	↔ Undercover spend
24 Electricity		87.42	87.42	3,000.00	693.04	2,306.96	2,394.36 (79%)
25 Gas				2,500.00	306.15	2,193.85	2,109.85 (84%)
26 Water				200.00	75.23	124.77	124.77 (62%)
27 Clearing				1,650.00	700.00	950.00	950.00 (57%)
28 Maintenance and repair				1,470.00	970.93	499.07	499.07 (33%)
29 Track repairs				1,750.00		1,750.00	1,750.00 (100%)
30 Equipment				360.00	48.31	311.69	311.69 (86%)
1018 Income							(N/A)
SUB TOTAL		87.42	87.42	10,930.00	2,877.36	8,052.64	8,140.08 (74%)

Peter Houseman Sports Group

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	↔ Undercover spend
18 Electricity				1,500.00	447.45	1,052.55	1,052.55 (70%)
19 Water				200.00	23.17	176.83	176.83 (88%)
20 Clearing				1,600.00	504.30	1,095.70	1,045.50 (65%)
21 Maintenance and repair				2,170.00	1,191.48	978.52	978.52 (45%)
22 Track repairs				1,000.00		1,000.00	1,000.00 (100%)
23 Equipment				200.00		200.00	200.00 (100%)
25 Land costs				1.00		1.00	1.00 (100%)
SUB TOTAL				6,671.00	2,216.88	4,454.12	4,454.12 (66%)

Play areas and open spaces

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	↔ Undercover spend
40 Maintenance and repair				1,400.00	938.73	461.27	461.26 (32%)
41 Equipment				8,120.00	99.00	8,021.00	8,030.00 (98%)
42 Inspection				270.00		270.00	270.00 (100%)
SUB TOTAL				9,790.00	1,028.72	8,761.28	8,761.28 (89%)

Special events and projects

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	↔ Undercover spend
51 One off events							(N/A)
53 Newfound Thursdays				500.00	75.10	424.90	424.90 (84%)
54 Sustainability projects				650.00	52.14	597.86	597.86 (91%)
55 Welcome packs				200.00		200.00	200.00 (100%)
56 Other community engagement				285.00		285.00	285.00 (100%)
60 Annual events				1,125.00	87.28	1,037.72	1,037.77 (92%)

OAKLEY AND DEANE PARISH COUNCIL

4 September 2024 (2024 - 2025)

Summary of Receipts and Payments

Cost Centre Group - Excl CIL (Between 01/04/2024 and 31/08/2024)

76 Promotion and Comms		100.00		100.00		100.00 (100%)
77 Youth Council		500.00		500.00		500.00 (100%)
SUB TOTAL		3,360.00	214.47	3,145.53		3,145.53 (93%)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
SUB TOTAL				62,990.00	21,123.33	41,826.67	41,826.67 (66%)

Waste management

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
15 Contract costs				3,000.00	3,000.00	-600.00	-600.00 (-20%)
16 Equipment & workwear				200.00	200.00	200.00 (100%)	
70 Bins					687.65	-687.65	-687.65 (N/A)
1007 BODC litter grant							(N/A)
1009 Garage clearance							(N/A)
1012 Relocation							(N/A)
1013 Maintenance & repairs					660.00	-660.00	-660.00 (N/A)
SUB TOTAL				3,200.00	4,947.65	-1,747.65	-1,747.65 (-54%)

Summary

NET TOTAL	187,192.35	100,694.46	-76,507.89	195,679.00	56,633.91	137,045.09	56,537.29 (19%)
V.A.T.		7,717.08			4,578.15		
GROSS TOTAL		116,461.54			63,612.06		

2 September 2024 (2024 - 2025)

OAKLEY AND DEANE PARISH COUNCIL

Summary of Receipts and Payments

Summary - Cost Centres Only (Between 01/04/2024 and 31/08/2024)

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	± Under/over spend
Allocments	2,250.00	163.66	-2,086.32 (-91%)	5,230.00	601.80	4,628.20 (89%)	2,561.88
Beach Park			0.00 (N/A)	5,561.00	2,822.92	2,738.08 (49%)	2,738.08
Burial ground and churchyard	8,000.00	2,400.00	-5,600.00 (-70%)	10,590.00	75.00	10,515.00 (99%)	15,965.00
CIL		125,730.83	125,730.83 (12573%)		7,977.09	-7,977.09 (-797%)	117,753.74
Establishment costs			0.00 (N/A)	21,294.00	7,674.52	13,619.48 (62%)	13,359.48
Grounds maintenance			0.00 (N/A)	46,723.00	15,649.95	31,073.05 (79%)	33,973.05
Highways			0.00 (N/A)	260.00	260.00	260.00 (100%)	260.00
Income	178,342.35	105,963.36	-72,378.99 (-40%)	200.00	200.00	200.00 (100%)	-72,778.99
Newfound Sports Ground incl pavil		87.42	87.42 (8742%)	10,990.00	2,677.36	8,312.64 (73%)	8,140.66
Peter Houseman Sports Ground Inc			0.00 (N/A)	6,671.00	2,210.00	4,461.00 (66%)	4,454.40
Play areas and open spaces			0.00 (N/A)	9,790.00	2,230.31	7,559.69 (77%)	7,559.69
Special events and projects			0.00 (N/A)	3,360.00	214.47	3,145.53 (93%)	3,145.53
Staff Costs			0.00 (N/A)	62,990.00	21,123.33	41,826.67 (66%)	41,826.67
Waste management			0.00 (N/A)	3,200.00	4,947.65	-1,747.65 (-54%)	-1,747.65
NET TOTAL	187,192.35	234,415.29	47,222.94 (25%)	195,679.00	66,611.08	129,068.00 (64%)	176,296.34

Total for All Cost Centres		234,415.29			66,611.08		
V.A.T.		7,717.08			4,578.15		
GROSS TOTAL		242,132.37			73,189.23		