

MINUTES OF THE MEETING OF OAKLEY & DEANE PARISH COUNCIL HELD ON 12TH JULY 2018

Present: Mrs. Blackman (Chairman), Mr. Bealing, Mr. Bullions, Mr. Crafer, Mr. Ellison, Mr. Harding, Mr. Hewitt, Dr. Johnstone, Mr. Law, Mr. Startin, Ms. Tofts and Mrs. Taylor (Borough Councillor).

1. Apologies for Absence

Apologies were received from Mr. Parry.

2. Minutes of the Meeting held on 14th June 2018

The minutes of the meeting, having been previously distributed to all members, were agreed to be an accurate record of the meeting, with one exception relating to the location of the OCA AGM, and it was agreed that the clerk could correct the minutes and give the revised copy to the Chairman for signature.

3. Notices, Circulars and Correspondence

- a. **Decision on whether to hold a meeting in August:** as there are sufficient members available to be quorate, it was agreed to hold a meeting in August rather than have a much longer meeting in September.
- b. **Men's Shed Meeting 7th September:** the Chairman and the clerk have been invited to a meeting with the group, and Kit Malthouse MP, and will attend. Mrs. Taylor will also be present.
- c. **Meeting re Oakley Hall development 19th July:** the clerk informed members she had put the details of the public meeting on Spotted Oakley.
- d. **Criminal Justice System Meeting 23rd July:** the clerk was asked to contact Mr. Parry to ask him to attend the meeting, as he is Police Liaison Representative for the Parish Council.

4. Clerk Report

The clerk had distributed her report to all members in advance of the meeting and there were no questions or comments.

5. Planning Matters

- a. **Minutes of the meeting of the Planning Committee held on June 21st** were circulated to all members, and there were no comments or queries.
- b. **Beech Tree Close TPO's:** the issues around the trees to be removed by the developer have been resolved. However, the decision about the ash tree in The Willows, which has a TPO but is causing much distress to the home owners, will be added to the agenda for the Planning Meeting on 19th July.
- c. **Renewal of Street Trading Licence at the Barley Mow:** there have been no reports of littering or any other issues and so the Parish Council has no objection to the licence being renewed.
- d. **Planning Application 18/01810/FUL – re 32 Oakley Lane:** the Planning Committee voted to approve the application at their meeting on July 5th but will discuss on 19th July what conditions they wish to have imposed on the developers. The clerk re-sent the details to all members, and requested any comments as soon as possible.

6. Working Party Reports

CIL Funding projects identification: the clerk was asked to send the updated CIL schedules from BDBC, outlining what is covered by CIL, what is still covered by S106, and rationale of development charging.

a. Burial Grounds and Churchyards

- i) The working party will meet on Saturday July 14th. The clerk was asked to contact the Goddard Partnership to chase up the report on the walls, and also to chase Mr. Warner for the breakdown of the tree works into individual charges, rather than a lump sum.
- ii) The clerk spoke with a relative whose family member's ashes are interred near where the spoil heap is currently situated. The relative was very much in favour of removing the spoil heap and making it into more cremated remains areas, and she has over the years planted some roses behind the area and would like them moved to the planned memorial garden.

b. Environment

- i) **The working party report** was circulated to all members in advance of the meeting.
- ii) **Footpath from Kennet Way to Hill Road:** Mr. Warner has submitted a quote for the removal of the vegetation that is overgrown and untidy. The WP will obtain a further quote for the works, as the cost exceeds £250.
- iii) **Ponds:** it was proposed by Mr. Hewitt and seconded by Mr. Bealing and agreed by all members to accept the quotes from Mr. Warner to remove the roadside vegetation at the Rectory Road pond, and to carry out the annual maintenance on the main pond. The clerk is to contact Basingstoke Skip Hire to see if they will donate a skip again. As the weather is so dry, Mr. Crafer confirmed that there would be no issues with doing the work now, rather than waiting until October. The clerk will contact Mr. Warner to discuss.
- iv) **FP6:** Mr. Law confirmed that the ground was so hard that the signs could not be put up but were ready to be erected as soon as the ground is softer.

c. Finance

- i) **Approval of Payments:** it was proposed by Mr. Crafer, and seconded by Mr. Hewitt, and agreed by all members, that the following payments be approved:

Payee	Amount	Service	Status
NEST	64.26	Clerk Pension June	Paid DD
EE and T Mobile	18.86	Clerk mobile phone	Paid DD
BT	67.27	June Landline	Paid DD
BDBC	1.00	Beach Park Rental	Paid DD
NBB Recycled Furniture	1164.00	Table and Bench	Unpaid
Vitaplay Ltd	1512.00	Resurfacing Beach Park swing area	Unpaid
HMRC	558.58	June Contributions	Paid EFT
BDBC	304.50	June Grounds Maintenance	Unpaid EFT
M Bastick	598.00	Handyman Hours June	Unpaid EFT
T Harrington	127.22	Cleaning June 2018	Unpaid EFT
Larkstel	1902.00	June Grounds Maintenance	Unpaid EFT
B Bedford Expenses	79.99	Office 365 subscription	Unpaid EFT
M Bastick Expenses	142.80	June/July expenses	Unpaid

- ii) **Approval of EFT payments** for July will be done by Mr. Startin and Ms. Tofts

- iii) **CCLA redemption:** the clerk had provided the Finance Working party with a cash flow for July and it was agreed to request a redemption of £10,000 from the fund for value 23rd July.

d. Highways and Transport

- i) **Working Party Report:** was issued to all members in advance of the meeting.
- ii) **Passenger Transport, Street Lighting and Concessionary Travel Survey:** the clerk was asked to display two posters on the notice boards to inform residents about the survey, and she agreed to put the details on Spotted Oakley. Members were asked to respond to the survey before the closing date of 5th August.

e. Parish Council Governance: nothing to report.

f. Publicity and Events

- i) **Gazebos:** the clerk had sent details of the gazebos recently purchased by OCA and OVS and the members agreed that the 3m by 3m gazebo with walls was the best fit with the Parish's needs and is within budget. There is a choice of colours and the members selected green as a first choice, and purple as the second choice. The clerk will contact Gala Tents to discuss the logo, and to place the order. The clerk also requested, and all members agreed, that as she has to pay for this on ordering, she be able to claim expenses immediately for this purchase rather than wait until the August meeting.
- ii) **Approval of S137 funding for hamper for the Village Show:** all members agreed that a sum of £65 be spent to provide a raffle prize for the Village Show.
- iii) **Display Materials:** the chairman requested that all members consider what they would like to have as the display in the gazebo at the Village Show and to notify her as soon as possible. The majority of the members are available to attend the show on 11th August, and to help with put up and take down of the gazebo etc.

g. Sports and Play Areas

- i) **Working Party report:** was issued to all members in advance of the meeting.
- ii) **Evolution Skate Parks:** work is not completed, and all members agreed to delegate authority to the working party to authorise the payment when the work is completed satisfactorily.
- iii) **Peter Houseman septic tank:** KLG did jetting and camera work on the tanks on 11 July and confirmed that there is a large stone lodged in the pipe between the chambers and this stone cannot be moved other than by digging out the pipe and removing it. The clerk will contact KLG for a quote but the work has to be done before the new football season.
- iv) **Doors:** the patio doors at Newfound were examined by Basingstoke Glass in June but they have not been able to source new locks. The clerk will contact Basingstoke Locksmiths and ask them to come out to Newfound, and also to attend to the broken catch on the store door at Peter Houseman.
- v) **Swan Urn:** is being returned to manufacturer and will be tested and replaced once agreed faulty.

- vi) **Chairs:** it was agreed by all members to purchase four new stacking chairs for Newfound Pavilion at a cost of approximately £100.
- vii) **Boot Brushes:** it was agreed by all members to purchase two sets of brushes at a cost of approximately £200.
- viii) **Track repairs:** it was agreed by all members that the Working Party could obtain a quote from Mr. Goodyear in relation to type 1 Limestone subbase for the Rectory Road to Peter Houseman gate. Also, for the track from Peter Houseman gate to the car park, and from the entrance to the carpark at Newfound, to obtain a quote for road planings to repair these areas. Mr. Startin asked if the householders whose properties are situated off the track from Rectory Road make any contribution to the repairs, and Mr. Ellison confirmed that they did the last time that the works were done.
- ix) **Tree trimming at Newfound:** all members agreed that the Working Party should obtain a quote from Mr. Warner in relation to lopping and trimming back trees along the southern boundary of Newfound where they overhang the football pitches.

7. Reports from representatives to other organisations

- a. **Andover Road Village Hall:** nothing to report
- b. **East Oakley Village Hall:** Ms. Tofts will be attending a meeting on July 25th.
- c. **Jubiloaks/Oakley Woodlands Group:** nothing to report
- d. **Village Show Committee:** a report was sent to all members in advance of the meeting.
- e. **Oakley Community Association:** a report of the AGM was issued to all members prior to the meeting.

8. Confidential Items

- 9. Date of the next meeting** was confirmed as being 9th August 2018.