



OAKLEY AND DEANE PARISH COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD AT NEWFOUND PAVILION

ON THURSDAY 10TH OCTOBER 2024 7:30 PM

Councillors of Oakley and Deane Parish Council are summoned to attend the Ordinary Council Meeting at Newfound Pavilion on Thursday 10th October 2024. Members of the press and public are also invited to attend.

The public session will commence at 7:30 PM followed by the ordinary Council meeting at 7:40 PM. The business to be transacted at the meeting is set out below. Councillors and the public are requested to note that this meeting is recorded by the Council and may also be subject to recording by members of the public.

Nicola Beere, Clerk to the Council

95/24 Apologies for absence

96/24 Minutes of previous meeting

Minutes of the meeting as previously circulated, shall be considered an accurate record, subject to minor amendments proposed. No discussion shall take place on any item from the minutes.

97/24 Declaration of interests

Arising from this agenda, Councillors are invited to declare any relevant interests. Notwithstanding this item, Councillors may subsequently declare an interest at any point during the meeting.

98/24 Urgent matters

No decisions to be taken on these items other than to delegate to clerk to address or defer to next meeting.

99/24 Clerk/Deputy Clerk report and correspondence received

- i. Request for holiday in lieu for the Clerk due to additional hours works supporting local Council event.
- ii. Verbal update concerning the Scheme of delegation to the Officers, ref. S101 exp. 31st October '24; Request to extend the scheme to February 28th '25.
- iii. Hampshire Association of Local Councils (HALC) AGM 2024; Members are to confirm availability to attend, on behalf of the Council.

100/24 Finance and Governance Working Groups;

- i. Finance working group reports for October to be received.
- ii. Verbal update on the adopted NALC standing orders and NALC financial regulations, to be updated on the Council website.
- iii. Newfound Parish Council Address Registration; Decision required on a suitable post box to be installed based on proposal submitted.

101/24 Update from Responsible Finance Officer (RFO) including payments for approval:

- i. Approval of payments for September and October 2024.
- ii. Update concerning our current budget with spend and income review, with a forecasted spend for the remainder of the 2024-25 year; Open table discussion (10 minutes).
- iii. Verbal update on the process of the 2023/24 Annual Governance and Accountability Return (AGAR) external audit.

102/24 Planning Committee:

- i. The September 5th '24 Planning Committee meeting minutes to be received.
- ii. Receive planning applications and decisions report.

103/24 Local Environment and Highways :

- i. Request approval to have the trees towards the back right of the at Kings Orchard community space pruned with preferred Tree Surgeon Simon Warner at a cost of £300 ex vat.

104/24 Community Engagement Working Group:

- i. Working group reports to include a debrief following Green Week 2024.
- ii. Request approval to continue with the Community 'Welcome Pack' for all new residents remain as they are, consisting of a welcome letter from the Chair of the Council highlighting local groups (links/contact details) on the opposite side, accompanied with 'Community Kindness' jam and a copy of the local Link Magazine.

105/24 Sports Grounds and Play Areas Working Group:

Reports relate to the sports grounds and pavilions in Newfound (NF) and Peter Houseman (PH), facilities at Beach Park (BP) and the play areas on Avon Road (ARPA) and Upper Farm Road (UFRPA).

- i. Working group reports for September and October to be received.
- ii. Infinity Playgrounds Ltd have been selected to install a balance trail at ARPA at a cost of £4019 ex vat utilising CIL funds.
- iii. NBB Recycled Furniture Ltd. have supplied a new four-seater picnic bench to be installed in the UFRPA at a cost of £544.80 ex vat. Part funded by a Hampshire County Council (HCC) County Councillor Grant of £400 approved by Cllr. Henderson. Retrospective approval requested of £253.76 from the SGPAWG budget.
- iv. The Council cricket roller service will be conducted by PowerRoll Ltd. in early Spring 2025 at an estimated cost of £300 ex vat. Request approval with delegation to the Clerk to proceed.

- v. The Play Inspection Company be inspecting all Oakley play areas under the ownership of the Parish Council in November '24 at a cost of £268.50 as part of the previously agreed three year plan, October 2023 - October 2025. Request approval to proceed.
- vi. The Parish Council is looking to conduct their own monthly play area inspections of BP, ARPA and UFRPA; Delegated to members of the Council, volunteers requested.

106/24 Confidential matters – Beach Park BMX Track

The Council have the right: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.

107/24 Confidential matters – Staffing matters

The Council have the right: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.

Next meeting scheduled for 10th November 2024 to be held at Newfound Pavilion.