



## **Public Participation in the Planning Committee Meetings**

**Oakley & Deane Parish Council plays an active part in local planning issues. The role of the Planning Committee is to consider all applications objectively against material planning considerations in planning policies. The Parish Council is a statutory consultee and, after each application is considered, submits comments to Basingstoke & Deane Brough Council (BDBC). BDBC, as the local planning authority, make the decision.**

All members of the public with an interest in an application are welcome to attend the relevant Planning Meeting\*. Agendas for Planning Meetings are displayed on notice boards, and also on the Oakley and Deane Parish Council website. However, if there is any doubt, please contact the Deputy Clerk on 07951 415229 or email [deputyclerk@oakleydeane-pc.gov.uk](mailto:deputyclerk@oakleydeane-pc.gov.uk).

Each application is discussed separately and a decision is then taken by the Committee whether to support or object. The Clerk/Deputy Clerk will then contact the Basingstoke and Deane Planning Officer concerned with the application and advises them of the comments for each set of plans.

Any member of the public (the applicant, neighbour, interested party) can speak at the meeting **BEFORE** the Committee commence their discussion. It is preferred that if a group want to express a similar view, then they appoint one spokesperson. The maximum time for each interested party to speak is 5 minutes. Once the Planning Committee start to review the application, no further public participation is allowed unless invited by the Chairman.

Letters and emails with comments about an application may be sent to the Deputy Clerk ([deputyclerk@oakleydeane-pc.gov.uk](mailto:deputyclerk@oakleydeane-pc.gov.uk)) at any time prior to the meeting and will be forwarded to members; please allow sufficient time for the Deputy Clerk to send the mail and for members to read it.

Any resident can send comments or objections to the Borough Council ([planning.basingstoke.gov.uk/online-applications](http://planning.basingstoke.gov.uk/online-applications)) about an application on or before the date shown for public comments to be received, but it is important to note that emails/letters from the public will now be shown in full (except for email address and telephone numbers) on the application, so your comments will be in the public domain.

*\*Planning Meetings are held on the 1<sup>st</sup> Tuesdays of the month at 7.30 p.m. in Newfound Pavilion. Details of all of the proposed planning meetings are posted on the Oakley and Deane Parish Council website home page Occasionally, a meeting is cancelled if there are no applications to be discussed.*