

MINUTES OF THE EXTRAORDINARY MEETING OF OAKLEY & DEANE PARISH COUNCIL HELD ON 23rd JUNE 2021 via Go To Meeting

Present: Mr. Parry (Chairman), Mr. Bealing, Mr. Ellison, Mrs. Hayman, Mr. Harding, Mrs McCullins and Mr. Startin.

1. Apologies for Absence

Apologies were received from Mr. Adams and Mr. Bullions.

2. Minutes of meeting held on 3 June 2021

Minutes of the meeting, having been previously distributed to all members, were agreed to be an accurate record of the meeting and the chairman signed the minutes.

3. Approval of Draft Accounts to end March 2021

The draft accounts section of the Annual Return (AGAR) was reviewed, and it was proposed by Mr. Harding and seconded by Mr. Startin and agreed by all members that the Accounting Statement be signed and submitted to the Auditors.

4. Social Media Policy – Reminder

Mr. Parry reminded all members that confidential information that is not in the public domain must not be shared with outside parties without the express agreement of the Clerk and the Chairman. Also, when preparing emails or other communications, it is important to bear in mind they can be taken out of context, so wording should be as clear and factual as possible. The clerk reminded members that all documents that councillors have access to that are not in the public domain are privileged and should not be shared without permission.

5. Update on Wates Appeal

The clerk had attended the first two days of the virtual appeal and had spoken at the Transport Round table sessions. Mr. Ellison asked about the 'Plan B' approach, if the appeal were successful, and how important it was to have plans in place for the CIL monies that would come to the Parish. It was agreed that Mr. Ellison, the Chairman, and the clerk would hold a meeting after the appeal but before any decision, to agree our approach and set out possible scenarios.

The clerk explained she had already queried the S106 Transport contributions that HCC had agreed to and been told by the Borough that if the Parish did not wish to have the updates to bus stops etc that were agreed that the monies would not be taken from the developer, and we would 'lose' the contributions. They could not be put to any other use, even for Highways issues. Mr. Parry and Mr. Ellison also asked the clerk to arrange a date for our 3 Borough Ward councillors to visit all Parish owned/run areas in the village so they are aware of our plans, and, if possible, that Cllr Henderson can also join the meeting. The parish will contact Cllr. Rhatigan who promised at the March 2020 meeting with Wates, that the Borough would provide support for the Parish.

6. Village Show

The clerk updated members with details of display items she had obtained from residents, along with a local-themed quiz, a copy of the local list overlaid onto a map of the village, and a history walk around the pond. She has also been lent a map of the village with land 'parcels' drawn up. She has got the tickets for the pond raffle and is intending to display some old Parish Council documents (planning applications, clerks salary discussions from 1972, and some highways issues that are still being raised today, including traffic restrictions on Trenchards Lane (then known as Dummer Lane). Any monies raised at the show will be allocated to the pond fund.

7. **Date of the next meeting is to be confirmed subject to COVID restrictions.**